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IDENTIFIERS	*310 Project; *Pennsylvania

ABSTRACT

This 310 Special Project performed the following activities: (1) reviewed 10 years of Pennsylvania's materials funded under Section 310 of the Adult Education Act and published six "FOCUS on Curriculum" bulletins describing outstanding projects; and (2) prepared a 1985 addendum to Pennsylvania's listing of publishers' materials for adult education. Products created include this final report; six FOCUS bulletins featuring exemplary Pennsylvania 310 Special Projects in the areas of competency-based adult education (CBAE), English as a Second Language (ESL), employment, literacy, media and technology, and special populations; and a resource listing made up of 36 exemplary 310 projects reviewed in FOCUS plus 121 resources published since 1980 in the areas of basic reading, ESL, adult basic education, CBAE, pre-General Educational Development tests and General Educational Development tests. (The listing of 36 projects and the 121 publisher resources are included in this document.) Each entry in the project listing includes title, subject area and sub-area, project director, year, organization, contact person, audience, panel review ratings, component products, cost, and description. In the publisher section each entry includes title, publication data, audience, publisher, price, pages, suggested usage, author, subject area and sub-area, usefulness for self-directed or instructor-directed learning, component products, reading level, special features, adult performance, level areas, ISBN number, source, and description. (KC)

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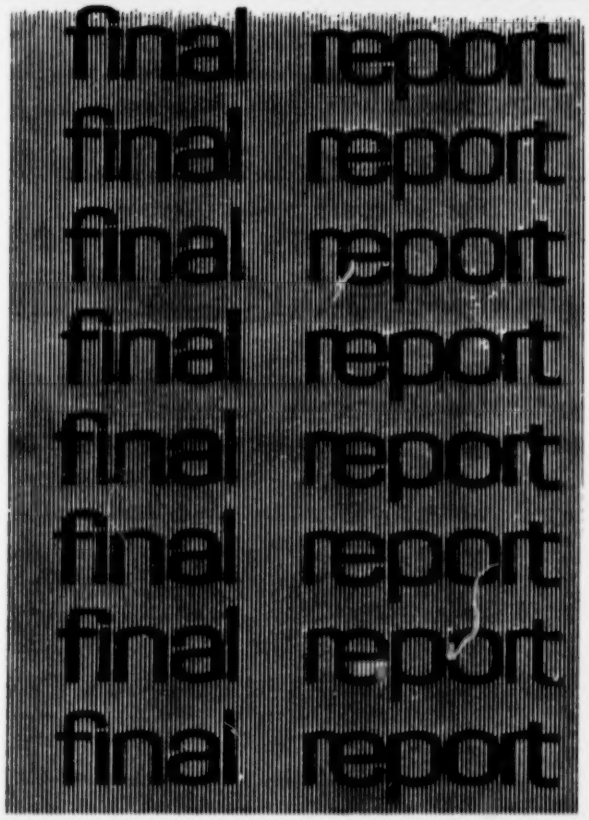

FOCUS on curriculum

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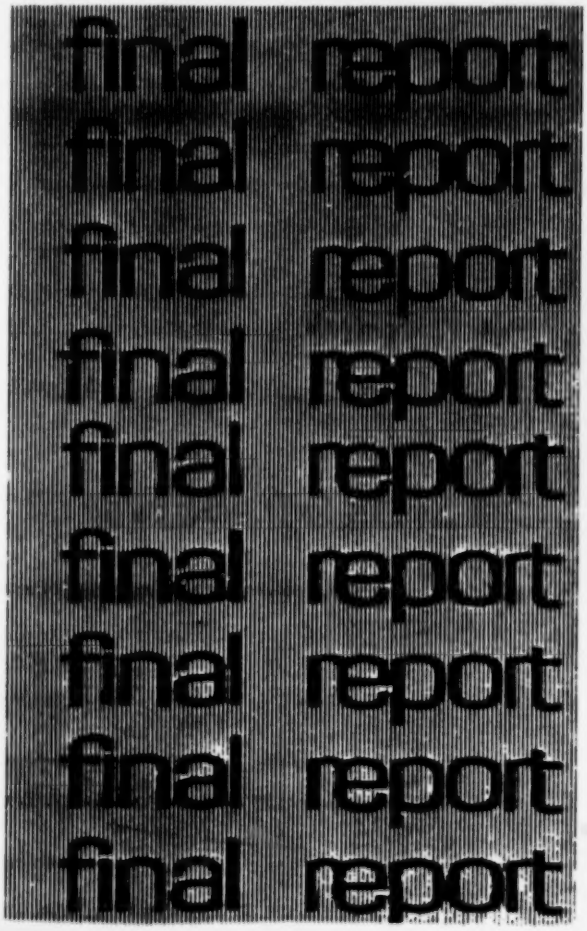

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SHERRY ROYCE, Project Director

ROYCE & ROYCE
1938 Crooked Oak Drive
Lancaster, PA 17601

PA 310 Funding FY 1984-1985
Contract #98-5031

June 30, 1985

FOCUS on curriculum ABSTRACT

This 310 Special Project was funded at $12,744 from July 1, 1984 to June 30, 1985 to:

(1) review ten years of Pennsylvania's 310 materials and publish six **FOCUS on curriculum** Bulletins describing outstanding projects;

(2) prepare a 1985 addendum to PA's R&R Listing of publishers' materials for adult education.

Products include the FOCUS Final Report, six FOCUS Bulletins featuring exemplary PA 310 Special Projects in the areas of:

* CBAE (Competency-Based Adult Education or lifeskills);
* ESL (English as a Second Language);
* Employment;
* Literacy;
* Media and Technology
* Special Populations.

and a Resource Listing made up of thiry-six exemplary 310 projects reviewed in FOCUS plus 121 publisher resources with 1980+ publication dates in the areas of BASIC READING; ESL; ABE; CBAE; PRE-GED and GED.

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FOCUS BULLETINS

Five Pennsylvania adult educators and the FOCUS editor reviewed ten years of 310 projects in the six curriculum areas noted above. All members of the review panel had extensive experience as 310 project directors and/or resource managers. Criteria for review were those initiated by the USOE's Clearinghouse ADELL in FY 1978-1979. The three major selection indicators for inclusion in the FOCUS Bulletins were: Effectiveness, Innovative Qualities, and Adoptability. Thirty-five 310 projects were deemed exemplary and featured in FOCUS. Six Bulletins were published between October 1984 and April 1985 and distributed to Pennsylvania adult educators, state directors of adult education and state, regional, and national clearinghouses.

Evaluation and Dissemination

A Reader Survey was mailed with the April FOCUS Bulletin to 800 readers. The results, compiled May 5, 1985, from a return of over 10 percent, appear as Appendix A. Briefly summarized, FOCUS reached mainly administrators of adult education programs in local education agencies, whose major interest was Literacy resources. Out of a possible rating of 18 points for the six areas surveyed (Organized, Understandable, Informative, Interesting, Useful, Rewarding), FOCUS received an average total of 15.65. Another interest indicator was that 85 percent of the respondents requested additional FOCUS bulletins.

The best evidence of the effectiveness of any dissemination project lies in the requests for the material it is publicizing. The reader survey mailed with the April issue indicated that over a third of the respondents had requested the loan of seventy-seven 310 projects with Literacy resources once again leading the list. An informal check with 310 Project Directors brought to light not only adult educator interest but two inquiries from publishers. The AdvancE Clearinghouse reported that, as of the beginning of June, they had responded to 102 requests with High Tech and Media resources leading the way.

1985 R&R RESOURCE LISTING

PA 310 R&R LISTING 1985

(1) NAME: PROJECT DRIVE
(2) AREA ESL
(3) PROJECT DIR: *Sherry Royce
(4) YEAR 1979
(5) ORGANIZATION Lancaster-Lebanon IU 13
Box 5026
Lancaster, PA 17601
(6) AE #: 3025-79A-I
(7) CONTACT: Doris Zook
(8) TEL: (717)569-8561

(9) AUDIENCE: T, L
(10) PANEL REVIEW 1984
(11) Sub-Area: CBAE
(A) Effectiveness G
(12) COMPONENTS C, G
(B) Innovation S
(13) PROJECT COST $4,071
(C) Adaptability E

(14) COMMENTS: Eight competency-based programmed booklets & guide provide information & exercises on driving and car maintenance. Key words and idioms are set off in italics & a Spanish & Vietnamese glossary is included. Guide has suggestions for added drills.

Thirty-five exemplary projects featured by FOCUS have been described in the 1985 R&R Resource Listing. Each listing, as illustrated on page 2, provides a brief description of the project and a contact name and address for more information. The areas numbered 1-14 include:

1. NAME — The title of the 310 Project used in the FOCUS Bulletin.

2. AREA — Classification used to identify major curriculum thrust of project and product.

3. PROJECT DIRECTOR — Individual responsible for project development and administration. In most cases, the CONTACT (7) person remains the project director. However, a * denotes that the director is no longer available. In that case, the name and TELEPHONE (8) of an alternate is provided.

4. YEAR — Year in which the project was completed and the final product provided to the AdvancE Clearinghouse. Projects that have a July 1, 1982 - June 30, 1983 fiscal year will be labeled as 1983 products.

5. ORGAN. — Name and address of the organization funded to develop the 310 Special Project.

6. AE # — This designates the Adult Education number by which the project can be borrowed from the AdvancE Clearinghouse, PDE, 11th Floor, 333 Market Street, Harrisburg, PA 17108.

7. CONTACT — That individual with special knowledge of each particular project; where a current contact is no longer, available, the AdvancE Clearinghouse is suggested.

8. TELEPHONE — The phone number at which the contact can be reached.

9. AUDIENCE — Project products such as the final report and the curriculum or teachers' guide are best suited to different audiences. The audience code is:
A = administrators; T = tutors/teachers;
C = counselors; L = learners.

10. PANEL REVIEW — The year in which the panel review was conducted. Each project was rated for (A) Effectiveness; (B) Innovation, and (C) Adaptability. E = excellent; S = superior; G = good, F = fair. Only projects with G+ ratings were reported in FOCUS Bulletins and are included in this listing.

11. SUB-AREA — An additional product interest or area of use beyond that identified as AREA (2).

12. COMPONENTS — A list of the products available from AdvancE: C = Curriculum for learners or staff; G = guide; AV = Media or High-Tech component; FR = Final Report. In most cases, the guide is attached to the curriculum or final report.

13. COST — Funding for the project as reported by PDE's Division of Adult Basic Education.

14. COMMENTS — A brief description of projects' goals, products, and/or results.

PUBLISHERS' MATERIALS

Accompanying the 310 information in the R&R RESOURCE LISTING are 121 descriptions of commercial materials for the adult learner. This 1985 RESOURCE LIST is intended as an addendum to the 1980 R&R (Research and Recycle) List funded as a Special Project by Pennsylvania. The 1985 R&R provides a description of publishers' materials for BASIC, ABE, ESL, CBAE and GED adult learners. It includes those resources with 1980+ publication dates that were recommended as suitable for adult learners by state and regional adult education clearinghouses and/or public libraries.

A search for resources by the project director brought to light the fact that other than in the Literacy area, few current bibliographies of ABE/GED materials exist; there were some CBAE guides circa 1979. A special note of thanks is due Annette McAlister of PA's Clearinghouse AdvancE and Dr. Ronald Sherron, Director of the Virginia Commonwealth University (VCU) Materials Resource Center. Ms. McAlister provided information about PA's Special Projects and national library resources. Dr. Sherron shared over 1,000 evaluations of commercially published instructional materials.

Publishers of selected resources were contacted for current information as to price, availability, ISBN or PC number, etc. Each resource was coded as to learner level and a listing developed. Each listing contains nineteen items, as detailed on pages five and six.

PUBLISHERS R&R LISTING 1985

(1) NAME LIVING IN THE READER'S WORLD (2) YEAR 1983 (3) AUDIENCE BASIC
(4) PUBLISHER Cambridge (5) PRICE 3.85 (6) PAGES Vary
(7) CLASS USAGE Basic (8) AUTHOR

(9) SUBJECT Reading (10) SUB-TOPICS
(11) SELF-DIRECTED
(12) INSTRUCTOR-DIR. Yes (13) COMPONENTS T4,LT (14) READING LEVEL 1-6

(15) APPEARANCE Good Illust. (16) APL AREAS (17) ISBN Series
(18) SOURCE VCU

(19) COMMENTS This four-part series for low-level readers focuses on sight vocabulary and syntatical patterns. "The delightful aspect is its adult theme and the examples, illustrations, readings and format." Teacher aid is essential.

1. NAME — Title. At times a series title is used, as above. It is indicated as a Series under (17) ISBN: Series.
2. YEAR — Date of publication
3. AUDIENCE — Recommended adult learner level. Resource cards are color-coded according to BASIC, ESL, ABE, CBAE, and PRE-GED/GED learner levels.
4. PUBLISHER — A listing of the complete title and address of each publisher cited can be found at the end of the Final Report.
5. PRICE — The prices quoted are educational prices for single books as of May 1985. Many publishers offer group discounts.
6. Pages — The total number of pages is given whenever available. The word Vary is used when a series containing different numbers of pages per title is reviewed.
7. Usage — Books are suggested for use as Basic texts; Supplemental texts, or as Reference resources.
8. Author — Authors are identified whenever the pertinent information is available.
9. Subject — The major subject area, such as math, reading, social studies, problem solving, or job skills, is identified.

10. SUB-TOPIC — Specific areas of importance are identified. A workbook whose Subject was Reading, might be further delineated under Sub-Topic as dealing with vocabulary development or reading comprehension skills.

11. SELF-DIR — For the adult learner level indicated under Audience, the advisability of the learner's using the resource independently is indicated by a YES or NO.

12. INST-DIR — For the adult learner level indicated under Audience, the advisability of tutor or teacher guidance is indicated by a YES or NO.

13. COMPONENTS — The code for the components of each resource:
T = text, book, reader, etc. T3 would mean there are three books in the series
W = workbook. G = tutor/teacher guide.
A = answer key. LT = locator text, and
AV = tapes, computer software, etc.

14. READ.LEVEL — For ESL books, reading levels are indicated as: E1=Beginner; E2=Intermediate; E=3 Advanced.
In general, 0-12 reading levels were arrived at by recommending resource centers or libraries by using the Gunning Fog or Fry index.

15. APPEARANCE — Special features such as Good illustrations are noted.

16. APL AREAS — Resources providing information in 5 APL areas: OK=occupational knowledge; CE=consumer education; H&S=health and safety; G&L=government and law, CR=community resources.

17. ISBN — A full or abbreviated ISBN or PC, publishers catalog, number is provided wherever available.

18. SOURCE — Original source for information and comments on publishers' resources is noted.

19. COMMENTS — Short description of materials. Comments in quotes are taken from source review. Names and addresses of libraries publishing a more extensive review of these and other materials can be found following the Publishers Addresses.

PUBLISHERS' ADDRESSES

Addison-Wesley Publishing Co.
Reading, MA
01876

Allyn and Bacon, Inc.
470 Atlantic Ave.
Boston, MA 02210

Amsco School Pub., Inc.
315 Hudson Street
New York, NY 10013

Arco Publishing Inc.
215 Park Avenue, South
New York, NY 10003

Arista Corporation
2 Park Avenue
New York, NY 10016

Barron's Educational Services
113 Crossways Park Drive
Woodbury, NY 11797

Book-Lab Inc.
500 74th Street
North Bergen, NJ 07047

Cambridge, The Adult Ed.Company
888 Seventh Avenue
New York, NY 10106

Contemporary Books, Inc.
180 North Michigan Ave.
Chicago, IL 60601

Continental Press
Elizabethtown, PA
17022

Collier Macmillan International
868 Third Avenue
New York, NY 10022

David S. Lake Publishers
19 Davis Drive
Belmont, CA 94002

EMC Publishing
300 York Avenue
Saint Paul, MN 055101

Educational Design, Inc.
47 West 13 Street
New York, NY 10011

Frank E. Richards
Box 66, 3 Rivers Shop. Ctr.
Phoenix, NY 13135

Gallaudet College Press
800 Florida Avenue
Washington, DC 20002

Globe Book Company, Inc.
50 West 23 Street
New York, NY 10010

Heinemann Educational Books
70 Court Street
Portsmouth, NH 03801

Houghton Mifflin Company
One Beacon Street
Boston, MA 02108

Instruct/Commun. Technology
10 Stepar Place
Huntington Station, NY 11746

Janus Book Publishers
2501 Industrial Pkway. W.
Haywood, CA 94545

Key Curriculum Project
PO Box 2304
Berkeley, CA 94702

Longman, Inc.
19 West 44th St.
New York, NY 10036

Longman, ETL Division
1560 Broadway
New York, NY 10036

Longman Inc. (New York)
95 Church Street
White Plains, NY 10601

McGraw-Hill Book Company
1221 Avenue of the Americas
New York, NY 10020

National Textbook Company
4255 W. Touhy Avenue
Lincolnwood, IL 60646

Newbury House Publishers
54 Warehouse Lane
Rowley, MA 01969

Prentice-Hall
Educational Books Division
Englewood Cliffs, NJ 07632

Regents Publishing Company
2 Park Avenue
New York, NY 10016

Scott, Foresman, LLL Division
1900 East Lake Ave.
Glenview, IL 60025

Media Materials, Inc.
2936 Remington Avenue
Baltimore, MD 21211-2891

Mafax Associates, Inc
90 Cherry St, Box 519
Johnstown, PA 15907

New Readers Press
Box 131
Syracuse, NY 13210

Oxford Univ. Press, Eng.Lang.Dept.)
200 Madison Ave.
New York, NY 10016

Readers Digest Service, Inc.
Educational Division
Pleasantville, NY 10570

Scholastic, Inc., PO Box 7501
2931 East McCarty Street
Jefferson City, MO 65102

Steck-Vaughn Company
807 Brazos, PO Box 2028
Austin, TX 78768

BIBLIOGRAPHIES FOR TUTORS/TEACHERS OF NEW READERS

BOOKS FOR ADULT NEW READERS $6.00 per copy
Compiled and annotated by Roberta Luther O'Brien
Project LEARN
2238 Euclid Avenue
Cleveland, OH 44115

READER DEVELOPMENT BIBLIOGRAPHY $9.95 per copy
Compiled and annotated by Melissa Fornash Buckingham
Free Library of Philadelphia
Order from: New Readers Press

LITERACY RESOURCES: AN ANNOTATED CHECKLIST FOR TUTORS & LIBRARIES
Compiled and annotated by Jane Carol Heiser
Enoch Pratt Free Library
400 Cathedral Street
Baltimore, MD

APPENDIX A

FOCUS EVALUATION REPORT

A Reader Survey was enclosed in the April FOCUS Bulletin and mailed to 800 readers. The following information was compiled May 5, 1985 from the data returned to the FOCUS editor by over 10 percent of those surveyed.

1. Analysis of Readership

A. FOCUS respondents hold the following positions:

83 %	Administrators
12	Instructors
3	Business/Industry trainers, managers
2	Researchers, consultants, AE professors

B. The institutions to which FOCUS respondents belong are:

39 %	LEAs
12.5	State Depts. of Education, Health and Welfare, etc.
11	Colleges and Universities
11	CBOs
6	Correctional Institutions
4	Business and industry
4	Research Centers
2.5	Others

Responses by state to FOCUS survey indicate:

47 %	reside in the Commonwealth of Pennsylvania
53	represent 22 states and the District of Columbia.

2. READER INTERESTS

A. 85% of readers surveyed requested additional FOCUS Bulletins.
Of these:

85% requested Bulletins devoted to PA 310s.
84% asked for Bulletins featuring other states 310s.

B. On an average, FOCUS readers received five of the six bulletins issued in FY 1984-85. Of those replying to the survey, 55% indicated their favorite issues, and 92.5% completed the ratings.
The preferred topics were:

40 %	Literacy Resources
14	ESL
12	CBAE
12	Employability
8	Media
8	Special Populations
6	Considered all issues good.

3. FOCUS RATINGS

A four point rating scale was used to evaluate the FOCUS Bulletins with 0 as the lowest possible rating and 3 as the highest. Out of a possible 18 points for six areas surveyed, FOCUS received an average total score of 15.64.

A. Individual areas averaged as follows:

2.82	ORGANIZED
2.79	UNDERSTANDABLE
2.74	INFORMATIVE
2.59	INTERESTING
2.38	USEFUL
2.32	REWARDING

B. The effectiveness of the FOCUS Bulletins was evaluated by determining how well the information provided matched reader interests. Readers were asked to mark what resources they were looking for in 12 areas; and to indicate what resources they had received from FOCUS. Of those returning the survey, 99% addressed this question.

% RESPONDENTS LOOKING FOR:		% OF THOSE LOOKING WHO RECEIVED:
60 %	Different Ideas	85 %
60	New Techniques	73
58	Instructional Materials	80
56	Increased Understanding	91
45	Staff Development	61
36	Alternative Procedures	86
21	Curiosity Satisfaction	52
20	General Information	100
18	Nothing Particular	10
14	Concept Reinforcement	55
9	Discussion Opportunity	71
2.5	Other	100

4. READER RECOMMENDATIONS

Although the survey indicated that comments were optional, 52% of respondents offered recommendations and commendations. These fell into the areas of: 1) general opinion; 2) FOCUS format; 3) FOCUS content; 4) FOCUS followup: a) acquisition of materials recommended, and b) usage of information received, and 5) recommendations for the future.

A. General commendations were offered by 45% of respondents. Most of the commendations were in the following vein:

*Excellent job. Keep up the good work. Well organized, simple, easy to read. Thanks!

B. A few readers indicated what they appreciated most.

*I think the idea of featuring 310 projects is excellent. It has been an invaluable source to me.

*Thanks for making the response an easy task.

*Your project was, as usual, well done. I think it provided an excellent service to the field at a reasonable cost.

*Thanks for your consistent mailings.

*I have appreciated very much being placed on your mailing list. It is the best publication that I receive. Hopefully, all program operators are receiving FOCUS.

C. Comments dealing with FOCUS format zeroed in on making the bulletin easier to read:

*Reading FOCUS is difficult. The color and lack of art work do not encourage reading. The color is very hard on my eyes.

*Suggest more headings - center and side - easier to extract information. Also initial paragraph all in caps was hard to read.

*Features of FOCUS I particularly appreciate: 1) Brevity of each description, of entire bulletin.

D. Comments regarding FOCUS' content were overwhelmingly complimentary and are reflected in the general opinion section. Specific suggestions for improvement and commendations include:

*Too many acronyms. What is APL, CBAE, PDE? A sample page would "grab" me more than amount and source of funding.

*I don't find FOCUS useful because it was not critical in its ratings. If everything is good, excellent, or superior...forget it. No use being picky, huh!

*I especially appreciate the three different kinds of ratings with each one clearly defined. This helps me to make decisions quickly.

*Very nicely edited.

E. The response by readers to materials featured in FOCUS was gratifying. Over one-third of those responding indicated that they had requested between one and six special projects each. Their experiences in the process of materials acquisition have been varied, and their comments, enlightening.

*More information on how to obtain materials would be helpful. Also I could not find a telephone number on FOCUS to call for general information. A number would be helpful.

*Some of the 310 developers were no longer with the projects. You might want to update project director information. Those I reached were most helpful.

*I borrowed three projects. I would have liked to copy the tapes and materials for beginning reading, but I didn't have the time to do it.

*I appreciated your prompt responsiveness the one time we requested to borrow project data.

*It took at least eight weeks to get the materials.

*Some frustration arose when contacting individual 310 project directors. Additional information, particularly cost and availability, was hard to get. Only AdvancE responded.

F. FOCUS was aimed at administrators, staff and curriculum development specialists, and instructors working with the ABE population. For the most part, comments on the use of the Bulletins indicate that the circulation was on target and FOCUS was disseminated extensively by its recipients.

*FOCUS is an easy way to get staff involved in the AdvancE collection. (ABE Program Director)

*The usefulness was down only because my very narrow needs were not met. If I still ran a program, I suspect my response would be different. (Publisher).

*I have given FOCUS to our acquisition coordinator. It is most helpful for us to use in "soliciting" materials for ERIC. I will also keep them as part of my reference file. (ERIC-OSU)

*It would be most helpful to receive more copies or for you to send FOCUS to other administrators directly. (State Dir. ABE)

*We, in Illinois, used this valuable information through our service center network. The rewarding aspect of this professional development service was that your contributions to further understanding were used.

G. As noted under Reader Interests (Section 2), 85% of survey respondents asked for a continuation of FOCUS. Of these, 85% were interested in more information about PA 310s and 84% asked for information about other states' projects. The degree of interest was born out by their comments.

*Keep up this excellent 'sharing' tool.

*This should be duplicated in all states to disseminate 309/310 projects.

*I think it went a long way in disseminating information on worthwhile resources which is greatly needed.

*Please send me the October ESL FOCUS. I missed it.

*This service is useful in getting 310 projects off the shelf. More help is needed beyond the scope of FOCUS in implementation

*An excellent project with widespread dissemination...Keep up the good work. Clearly demonstrates the wisdom of good communications.

R & R 310 RESOURCE LISTING

TITLE	YEAR	ORGANIZATION	AE NUMBER
ABE EMPLOYMENT ORIENTED CURRICULUM	1984	Lincoln IU 12, Box 70	3025-330 A-B
ABE HIGH TECH CURRICULUM GUIDE	1984	Coudersport Area SD	3025-322 A-B
APL MADE EASY	1979	Lancaster-Lebanon IU 13	3025-75 A-B
BASIC SKILLS MADE EASY	1982	Lancaster-Lebanon IU 13	3025-262 A-B
BILINGUAL CAREER EXPLORATION WORKSHOP	1981	Hispanic Projects, HAAC	3025-198
BUILDING A BETTER YOU	1980	Mon Valley Progress Counc.	3025-88 A-B
COMPUTER GUIDE & SYSTEMATIC APPROACH TO CA	82-3	Shenandoah Valley SD	3025-267 A-B
CONSUMER MATH CURRIC. FOR 0-4 ABE STUDENT	1983	Ed.Div., U of Pittsburgh	3025-292
CURRICULUM IN EMPLOYMENT	1983	Lutheran Settlement House	3025-290 A-B
DIRECTORY OF VIDEO RESOURCES	1984	The Penn State University	3025-321 A-B
ESL MADE EASY	1981	Lancaster-Lebanon IU 13	3025-293 A-B
ETHNIC HERITAGE & AMERICANS	1982	Ed. Div., U of Pittsburgh	3025-228 A-B
FUNCTIONAL LANGUAGE READING PROGRAM	1985	Adult Community Prep Prog	3025-328 A-O
JOB CLUB CURRICULUM	1984	Harrisburg State Hospital	3025-329
JUST A STEP AWAY	1982	Altoona School District	3025-263 A-E
LANGUAGE ARTS FOR BEGINNERS	1983	Lancaster-Lebanon IU 13	3025-298 A-B
LEARNING FOR OLDER ADULTS	1982	PA Senior Center Institute	3025-254 A-B
PA MIGRANT ADULT CURRICULUM RESOURCE GUIDE	1975	Stayer Educationa Center	3025-39
PEER TUTORING FOR THE PHYSICALLY HANDICAPPED	1984	Good Shepherd Home	3025-347
PROJECT CONNECT	1982	HelpLine	3025-255 A-B
PROJECT DRIVE	1979	Lancaster-Lebanon IU 13	3025-79 A-I
PROJECT GRADS	1983	Huntingdon SCI	3025-337
PROJECT LEARN-MAN	1983	CIU 10 Adult Dev. Center	3025-338
PROJECT LURE	1981	CIU 10 Adult Dev. Center	3025-227 A-B
PROJECT READ	1984	CIU 10 Adult Dev. Center	3025-341
PROJECT REASON	1983	CIU 10 Adult Dev. Center	3025-305
PROJECT SECOND CHANCE	1984	Hamburg School District	3025-304
PROJECT SUPPORT	1981	Project ACCESS	3025-170
PROJECT VOTE	1982	Harrisburg State Hospital	3025-236 A-C
SAVING OUR RESOURCES	1979	Ed. Div., U of Pittsburgh	3015-58 A-B
TEACHING LITERACY THROUGH AN ORAL TRADITION	1984	Lutheran Settlement House	3025-362 A-B
TECHNIQUES FOR TEACH. VISION-IMPAIRED ADULTS	1983	Dept. of Public Welfare	3025-319 A-B
THE ADULT STUDENT MAGAZINE	1979	Tana Reiff-Sodano	3025-90
WHAT YOU SHOULD KNOW ABOUT RAPE	1980	Comm. Res. of Fayette Cnty	3025-135 A-B
WHAT'S ON YOUR MIND?	1983	La Salle Urban Studies Ctr	3025-286 A-B

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PA 310 R&R LISTING 1985

NAME: APL MADE EASY
PROJECT DIR: *Sherry Royce
ORGANIZATION Lancaster-Lebanon IU 13
Box 5026
Lancaster, PA 17601
CONTACT: IU 13 Adult Education

AREA CBAE
YEAR 1979
AE #: 3025-75 A-B
TEL: (717) 569-8561

AUDIENCE: A,T
Sub-Area:
COMPONENTS FR, C, G
PROJECT COST

PANEL REVIEW 1984
Effectiveness S+
Innovation E
Adaptability E

COMMENTS: This curriculum, based on a student/teacher/community survey of needed APL skills, provides 100 lesson plan cards that address the five APL areas. They assist the tutor/teacher to integrate academic skills with lifeskills in a CBAE format.

PA 310 R&R LISTING 1985

NAME: PROJECT CONNECT
PROJECT DIR: Ann Walsh Fogoros
ORGANIZATION HelpLine
200 Ross Street
Pittsburgh, PA 15219
CONTACT: Project Director

AREA CBAE
YEAR 1982
AE #: 3025-255 A-B
TEL: (412)255-1140

AUDIENCE: A, C, T
Sub-Area:
COMPONENTS FR, G
PROJECT COST $5,000

PANEL REVIEW 1984
Effectiveness G
Innovation G
Adaptability G

COMMENTS: This 120 page guide to community resources is organized according to the 5 APL areas. Listings include agencies, businesses & organizations willing to provide services or literature to adults. The format could serve as a model for any community.

PA 310 R&R LISTING 1985

NAME: PROJECT REASON
PROJECT DIR: Nancy Fogelman
ORGANIZATION CIU 10 Adult Dev. Center
Centre County AVTS
Pleasant Gap, PA 16283
CONTACT: Edie Gordon

AREA CBAE
YEAR 1983
AE #: 3025-305
TEL: (814) 359-3069

AUDIENCE: T,C,L
Sub-Area:
COMPONENTS FR, G
PROJECT COST $6,840

PANEL REVIEW 1984
Effectiveness S
Innovation E
Adaptability E

COMMENTS: The Teachers' Guide to Reasoning presents a 4-step color-coded process for problem solving. Students learn to attack everyday problems such as choosing an apartment or losing ten pounds by working through eight sample units using a unique hands-on approach.

PA 310 R&R LISTING 1985

NAME: PROJECT SECOND CHANCE
PROJECT DIR: Marcia Giza
ORGANIZATION Hamburg School District
Windsor Street
Hamburg, PA 19526-0401
CONTACT: Marcia Giza

AREA CBAE
YEAR 1984
AE #: 3025-304
TEL: (215)779-7111

AUDIENCE: A, T, C
Sub-Area:
COMPONENTS FR, C, G
PROJECT COST $31,352

PANEL REVIEW 1984
Effectiveness S
Innovation S
Adaptability G

COMMENTS: This community effort enlisted business, training programs, Vo-Tech & school districts in a CBAE program leading to the awarding of a local HS diploma to adult learners. It used an individualized curriculum based on learner needs, background & situation.

PA 310 R&R LISTING 1985

NAME: SAVING OUR RESOURCES
PROJECT DIR: Dr. Robert Zellers
ORGANIZATION Ed. Div., U of Pittsburgh
Johnstown, PA 15905
CONTACT: Project Director

AREA CBAE
YEAR 1979
AE #: 3015-58 A-B
TEL: (814)266-9661

AUDIENCE: T, C, L
Sub-Area:
COMPONENTS C, G
PROJECT COST $4,953

PANEL REVIEW 1984
Effectiveness S
Innovation S
Adaptability S

COMMENTS: The 45-page booklet presents a clear, concise picture of energy usage and conservation. The language, though simple, is adult; the facts interesting and the examples drawn from situations relevant to adults. The guide suggests additional resources.

PA 310 R&R LISTING 1985

NAME: WHAT YOU SHOULD KNOW ABOUT RAPE
PROJECT DIR: Chari Kronick
ORGANIZATION Comm. Res. of Fayette Cnty
78 Morgantown Street
Uniontown, PA 15401
CONTACT: Project Director

AREA CBAE
YEAR 1980
AE #: 3025-135 A-B
TEL: (412)438-1470

AUDIENCE: C, T, S
Sub-Area:
COMPONENTS FR, C, G
PROJECT COST $5,000

PANEL REVIEW 1984
Effectiveness S
Innovation E
Adaptability E

COMMENTS: An easy-to-read, straight-talking booklet for adults that covers all aspects of rape including harassment on the job & talking to children about the prevention of sexual abuse. Guide focuses on dispelling myths and offers common sense prevention tips.

PA 310 R&R LISTING 1985

NAME: ABE EMPLOYMENT ORIENTED CURRICULUM
PROJECT DIR: George Rutledge
ORGANIZATION Lincoln IU 12, Box 70
New Oxford, PA 17350
CONTACT: Project Director

AREA EMPLOYMENT
YEAR 1984
AE #: 3025-330 A-B
TEL: (717)624-4616

AUDIENCE: A, T, C
Sub-Area: CBAE
COMPONENTS FR, C, G
PROJECT COST $5,011

PANEL REVIEW 1984
Effectiveness G
Innovation G
Adaptability S

COMMENTS: Aimed at aiding teachers to provide job counseling in conjunction with ABE instruction, the curriculum identifies and restructures commercial materials for use in this area. Stress is on upgrading skills to meet learners' education-employment plans.

PA 310 R&R LISTING 1985

NAME: JOB CLUB CURRICULUM
PROJECT DIR: Joan Leopold
ORGANIZATION Harrisburg State Hospital
Pouch A
Harrisburg, PA 17105
CONTACT: Project Director

AREA EMPLOYMENT
YEAR 1984
AE #: 3025-329
TEL: (717)257-7561

AUDIENCE: A, T, C
Sub-Area: SPECIAL POPULATIONS
COMPONENTS FR, C, G
PROJECT COST $3,800

PANEL REVIEW 1984
Effectiveness E
Innovation S
Adaptability S

COMMENTS: Curriculum and guide provide sheltered workshop clients with detailed specifications in a highly structured sequence on seeking competitive employment It reports on the support network built in the community for discharged mental patients.

PA 310 R&R LISTING 1985

NAME: JUST A STEP AWAY
PROJECT DIR: Gerald Valeri
ORGANIZATION Altoona School District
Fifth Ave & 15th Street
Altoona, PA.
CONTACT: Gerald Valeri

AREA EMPLOYMENT
YEAR 1982
AE #: 3025-263 A-E
TEL: (814)946-8365

AUDIENCE: A, C, T
Sub-Area: MEDIA
COMPONENTS FR, C, AV
PROJECT COST $14,815

PANEL REVIEW 1984
Effectiveness E
Innovation S
Adaptability G

COMMENTS: A multi-media approach to job search, the 3-week workshop showed a 78% placement rate for 120 ABE adults without placement in training programs. The final report, six videotapes & accompanying study guides describe the project.

PA 310 R&R LISTING 1985

NAME: PROJECT LURE
PROJECT DIR: *Tina Tabler
ORGANIZATION CIU 10 Adult Dev. Center
Centre County AVTS
Pleasant Gap, PA 16283
CONTACT: Edie Gordon

AREA EMPLOYMENT
YEAR 1981
AE #: 3025-227 A-B
TEL: (814)359-3069

AUDIENCE: A, C, T
Sub-Area:
COMPONENTS FR, G
PROJECT COST

PANEL REVIEW 1984
Effectiveness G
Innovation E
Adaptability S

COMMENTS: Designed for novices in employment counseling, this project provides a resource guide of practical techniques, procedures & materials that stress job search rather than self-assessment. It has an excellent bibliography of employment counseling resources

PA 310 R&R LISTING 1985

NAME: PROJECT SUPPORT
PROJECT DIR: *Sybil Schwartz
ORGANIZATION Project ACCESS
Seton Hill College
Greensburg, PA
CONTACT: Clearinghouse AdvancE

AREA EMPLOYMENT
YEAR 1981
AE #: 3025-170
TEL: (800)992-2283

AUDIENCE: A, C
Sub-Area:
COMPONENTS FR
PROJECT COST $4,950

PANEL REVIEW 1984
Effectiveness E
Innovation S
Adaptability G

COMMENTS: An example of community support for a re-entry program for rural women this project outlines an 8-session program of directional & self-esteem counseling. It models the development of a network of self-improvement and information services for women.

PA 310 R&R LISTING 1985

NAME: WHAT'S ON YOUR MIND?
PROJECT DIR: Dr. Dennis Brunn
ORGANIZATION La Salle Urban Studies Ctr
5501 Wister Street
Philadelphia, PA
CONTACT: Azi Ellowitch

AREA EMPLOYMENT
YEAR 1983
AE #: 3025-286 A-B
TEL: (215)951-1187

AUDIENCE: T, L
Sub-Area: LITERACY
COMPONENTS FR, C, G
PROJECT COST $4,378

PANEL REVIEW 1984
Effectiveness S
Innovation E
Adaptability S

COMMENTS: Focusing on employment and values, it develops language exercises and problem-solving discussions out of the realities of urban life as presented in the words of the Philadelphia Inquirer and such authors as Studs Terkel. It has an excellent guide.

PA 310 R&R LISTING 1985

NAME: BILINGUAL CAREER EXPLORATION WORKSHOP
PROJECT DIR: Louis Persico
ORGANIZATION Hispanic Projects, HAAC
3300 Cameron Street Road
Harrisburg, PA 17110
CONTACT: Project Director

AREA ESL
YEAR 1981
AE #: 3025-198
TEL: (717)236-9533

AUDIENCE: C, T, L
Sub-Area: EMPLOYMENT
COMPONENTS FR, G
PROJECT COST $4,949.00

PANEL REVIEW 1984
Effectiveness G
Innovation S
Adaptability G

COMMENTS: Project produced a Handbook on career investigation & job search techniques for bilingual adults including a Spanish version of Holland's SELF-DIRECT ED SEARCH Guide. It also has a bibliography of bilingual voc. counseling centers in the US.

PA 310 R&R LISTING 1985

NAME: ESL MADE EASY
PROJECT DIR: *Sherry Royce
ORGANIZATION Lancaster-Lebanon IU 13
Box 5026
Lancaster, PA 17601
CONTACT: Doris Zook

AREA ESL
YEAR 1981
AE #: 3025-293 A-B
TEL: (717) 569-8561

AUDIENCE: A, T
Sub-Area: CBAE
COMPONENTS C, G
PROJECT COST $5,081.00

PANEL REVIEW 1984
Effectiveness 3
Innovation 4
Adaptability 3

COMMENTS: ESL MADE EASY provides lesson plans dealing with 100 lifeskills in 5 APL areas. The 5x7 color-coded cards suggest teacher-prep, classroom activities and student demonstrations of competence. For ESL intermediates; it was based on a student/teacher survey.

PA 310 R&R LISTING 1985

NAME: ETHNIC HERITAGE & AMERICANS
PROJECT DIR: Dr. Robert Zellers
ORGANIZATION Ed. Div., U of Pittsburgh
Johnstown, PA 15904
CONTACT: Project Director

AREA ESL
YEAR 1982
AE #: 3025-228 A-B
TEL: (814)266-9661

AUDIENCE: T, L
Sub-Area:
COMPONENTS C, G, AV
PROJECT COST $5,000

PANEL REVIEW 1984
Effectiveness G
Innovation S
Adaptability E

COMMENTS: A kit of programmed readings, filmstrips & tapes provides ESL intermediate/advanced & ABE learners with information about America's cultural diversity by tracing the heritage of words, customs, symbols & products. Guide has Bibliography & Progress Chart.

PA 310 R&R LISTING 1985

NAME: PA MIGRANT ADULT CURRICULUM RESOURCE GUIDE — AREA ESL
PROJECT DIR: Dr. Robert Labriola — YEAR 1975
ORGANIZATION Stayer Educationa Center
Millersville State University — AE #: 3025-39
Millersville, PA 17551
CONTACT: Project Director — TEL: (717)872-3453

AUDIENCE: A — PANEL REVIEW 1984
Sub-Area: EMPLOYMENT — Effectiveness S
COMPONENTS FR, G — Innovation S
PROJECT COST $24,808 — Adaptability S

COMMENTS: Guide provides a model for assessing the adult education and job needs of migrants. Data was collected bilingually via workshops/individual interviews; trends were noted, and recommendations made. The methodology and materials could be used anywhere.

PA 310 R&R LISTING 1985

NAME: PROJECT DRIVE — AREA ESL
PROJECT DIR: *Sherry Royce — YEAR 1979
ORGANIZATION Lancaster-Lebanon IU 13
Box 5026 — AE #: 3025-79 A-I
Lancaster, PA 17601
CONTACT: Doris Zook — TEL: (717)569-8561

AUDIENCE: T, L — PANEL REVIEW 1984
Sub-Area: CBAE — Effectiveness G
COMPONENTS C, G — Innovation S
PROJECT COST $4,071 — Adaptability E

COMMENTS: Eight competency-based programmed booklets & guide provide information & exercises on driving and car maintenance. Key words and idioms are set off in italics & a Spanish & Vietnamese glossary is included. Guide has suggestions for added drills.

PA 310 R&R LISTING 1985

NAME: TEACHING LITERACY THROUGH AN ORAL TRADITION — AREA ESL
PROJECT DIR: Carol Goertzel, Womens Program — YEAR 1984
ORGANIZATION Lutheran Settlement House
10 East Oxford Street — AE #: 3025-362 A-B
Philadelphia, PA 19104
CONTACT: Carria Hawkins — TEL: (215) 426-8610

AUDIENCE: A, T, C, L — PANEL REVIEW 1984
Sub-Area: LITERACY — Effectiveness S
COMPONENTS FR, C, G — Innovation E
PROJECT COST $29,706 — Adaptability F

COMMENTS: Themes that emerged from family histories and traditions shared in student discussions were used as a basis for stories, plays and poems. Project staff wrote language arts, geography and math exercises to accompany the student stories. Excellent guide.

PA 310 R&R LISTING 1985

NAME: LANGUAGE ARTS FOR BEGINNERS — AREA LITERACY
PROJECT DIR: *Sherry Royce — YEAR 1983
ORGANIZATION Lancaster-Lebanon IU 13
Box 5026 — AE #: 3025-298 A-B
Lancaster, PA 17601
CONTACT: IU 13 Adult Education — TEL: (717) 569-8561

AUDIENCE: T, L
Sub-Area: CBAE
COMPONENTS FR, C, G
PROJECT COST $7,389

PANEL REVIEW 1984
Effectiveness NA
Innovation NA
Adaptability NA

COMMENTS: This curriculum fleshes out lesson plans in BASIC SKILLS MADE EASY by providing games, puzzles, experience stories and role play situations suitable for adult new learners. The guide suggests strategies & techniques for working with this audience.

PA 310 R&R LISTING 1985

NAME: PROJECT LEARN-MAN — AREA LITERACY
PROJECT DIR: Nancy Fogelman — YEAR 1983
ORGANIZATION CIU 10 Adult Dev. Center
Centre County AVTS — AE #: 3025-338
Pleasant Gap, PA 16283
CONTACT: Edie Gordon — TEL: (814) 359-3069

AUDIENCE: T, L
Sub-Area:
COMPONENTS FR, C, G
PROJECT COST $13,355

PANEL REVIEW 1984
Effectiveness E
Innovation E
Adaptability E

COMMENTS: Designed for young adults, LEARN-MAN uses POP Music to teach math and grammar. A disc jockey and an adult ed teacher teamed up to produce 13 tapes and a workbook with 26 related lessons. Young adults in the pilot study showed a 50% gain in pre/post testing.

PA 310 R&R LISTING 1985

NAME: PROJECT READ — AREA LITERACY
PROJECT DIR: *Mary Catherine Spence — YEAR 1984
ORGANIZATION CIU 10 Adult Dev. Center
Centre Couunty AVTS — AE #: 3025-341
Pleasant Gap, PA 16283
CONTACT: Edie Gordon — TEL: (814) 359-3069

AUDIENCE: T, L
Sub-Area:
COMPONENTS FR, C, AV, G
PROJECT COST $7, 102

PANEL REVIEW 1984
Effectiveness S
Innovation S
Adaptability F

COMMENTS: The curriculum features a controlled vocabulary approach to basic read ing using a scope and sequence of phonic skills. A learner survey determined the content. Three workbooks have accompanying tapes & language master cards. Excellent guide for tutors.

PA 310 R&R LISTING 1985

NAME: BASIC SKILLS MADE EASY
PROJECT DIR: *Sherry Royce
ORGANIZATION Lancaster-Lebanon IU 13
Box 5026
Lancaster, PA 17601
CONTACT: IU 13 Adult Education

AREA LITERACY
YEAR 1982
AE #: 3025-262 A-B
TEL: (717)569-8561

AUDIENCE: A, T, C
Sub-Area: CBAE
COMPONENTS C, G
PROJECT COST $4,963

PANEL REVIEW 1984
Effectiveness S
Innovation E
Adaptability E

COMMENTS: Set of 100 lesson plan cards and guide is designed to help tutors and teachers intergrate survival skills with basic reading & math within the framework of each lesson. Each card includes teacher prep, learner activities & demonstration of competence.

PA 310 R&R LISTING 1985

NAME: CONSUMER MATH CURRIC. FOR 0-4 ABE STUDENT
PROJECT DIR: Dr. Robert Zellers
ORGANIZATION Ed.Div., U of Pittsburgh
Johnstown, PA 15904
CONTACT: Project Director

AREA LITERACY
YEAR 1983
AE #: 3025-292
TEL: (814) 266-9611

AUDIENCE: T, L
Sub-Area: CBAE
COMPONENTS FR, C, AV, G
PROJECT COST $25,634

PANEL REVIEW 1984
Effectiveness S
Innovation S
Adaptability G

COMMENTS: This curriculum, produced as a kit of printed and taped materials, permits usage at different ability levels. Math concepts, presented sequentially in five color-coded packets, stress consumer math, such as writing checks.

PA 310 R&R LISTING 1985

NAME: CURRICULUM IN EMPLOYMENT
PROJECT DIR: Carol Goertzel, Woman's Prog.
ORGANIZATION Lutheran Settlement House
10 East Oxford Street
Philadelphia, PA 19125
CONTACT: Azi Ellowitch

AREA LITERACY
YEAR 1983
AE #: 3025-290 A-B
TEL: (215) 951-1187

AUDIENCE: A, T, L
Sub-Area: EMPLOYMENT
COMPONENTS FR, C, G
PROJECT COST $14,683

PANEL REVIEW 1984
Effectiveness S
Innovation S
Adaptability S

COMMENTS: This curriculum uses the principles of active listening & codification (finding themes in pictures and stories) as the foundation for vocabulary development, reading comprehension & problem-solving skills that can be used by adult learners in daily life.

PA 310 R&R LISTING 1985

NAME: ABE HIGH TECH CURRICULUM GUIDE — AREA MEDIA
PROJECT DIR: Donald Kelsey — YEAR 1984
ORGANIZATION Coudersport Area SD
School Street — AE #: 3025-322 A-B
Coudersport, PA 16915
CONTACT: Project Director — TEL: (814)274-8500

AUDIENCE: A, T — PANEL REVIEW 1984
Sub-Area: TECHNOLOGY — Effectiveness S
COMPONENTS FR, G — Innovation E
PROJECT COST $3,767 — Adaptability S

COMMENTS: This guide takes you step-by-step through one small ABE program's experience in implementing a TRS-80 network computer system. It provides a concise description of 68 software programs suitable for adults and an excellent matrix management system.

PA 310 R&R LISTING 1985

NAME: COMPUTER GUIDE & SYSTEMATIC APPROACH TO CA — AREA MEDIA
PROJECT DIR: Dan Paul — YEAR 82-3
ORGANIZATION Shenandoah Valley SD
West Center Street — AE #: 3025-267 A-B
Shenandoah, PA 17976
CONTACT: Project Director — TEL: (717)462-2636

AUDIENCE: A — PANEL REVIEW 1984
Sub-Area: TECHNOLOGY — Effectiveness G
COMPONENTS FR, G (1982-3) — Innovation G
PROJECT COST $16,430 (2 yrs) — Adaptability G

COMMENTS: A set of twin 310s provides an assessment of courseware suitable for ABE/GED students working with Apple, Commodore PET and Itari computers. There is a suggested buy list to begin a program with $1,000 or $2,000 and a Glossary for computer novices.

PA 310 R&R LISTING 1985

NAME: DIRECTORY OF VIDEO RESOURCES — AREA MEDIA
PROJECT DIR: Gary Miller — YEAR 1984
ORGANIZATION The Penn State University
120 Mitchell Building — AE #: 3025-321 A-B
University Park, PA 16802
CONTACT: Project Director — TEL: (814)865-3637

AUDIENCE: A, T — PANEL REVIEW 1984
Sub-Area: — Effectiveness S
COMPONENTS FR, G — Innovation E
PROJECT COST $16,420 — Adaptability S

COMMENTS: The guide provides a 109-page listing of video resources for ABE/GED/APL classes. Each listing includes, title, producer, date, distributor, subject area, no./length of program, cost to buy or rent, rights, accompanying material, description & evaluation.

PA 310 R&R LISTING 1985

NAME: PROJECT GRADS — AREA MEDIA
PROJECT DIR: Harold Kimmel & Geoffrey Lucas — YEAR 1983
ORGANIZATION Huntingdon SCI
Drawer R — AE #: 3025-337
Huntingdon, PA 16652
CONTACT: Project Director — TEL: (814)643-2400

AUDIENCE: A, C, T — PANEL REVIEW 1984
Sub-Area: — Effectiveness E
COMPONENTS FR — Innovation E
PROJECT COST $7,105 — Adaptability E

COMMENTS: Final report decribes the use of cable TV, newspaper lessons & community volunteers to provide GED instruction in a predominantly rural area at minimal cost. Project GRADS won community support and produced 150 GED grads in one year for $7,105.

PA 310 R&R LISTING 1985

NAME: THE ADULT STUDENT MAGAZINE — AREA MEDIA
PROJECT DIR: Tana Reiff-Sodano — YEAR 1979
ORGANIZATION 118 Nevin Street
Lancaster, PA 17601 — AE #: 3025-90,190
AE#: 3025-238,318
CONTACT: Project Director — TEL: (717)299-0205

AUDIENCE: A, T, L — PANEL REVIEW 1984
Sub-Area: LITERACY — Effectiveness S
COMPONENTS FR, NL — Innovation E
PROJECT COST $80,131 (4 yrs) — Adaptability S

COMMENTS: This magazine featured short articles by adults in ABE/ESL/GED classes & published staff articles highlighting learner successes & concerns, promising programs and legislative issues. The real payoff was that it encouraged adult students to write.

PA 310 R&R LISTING 1985

NAME: BUILDING A BETTER YOU
PROJECT DIR: *Anita Lynn
ORGANIZATION Mon Valley Progress Counc.
721 Broad Avenue
North Belle Vernon, PA 15012
CONTACT: Clearinghouse AdvancE

AREA SP POP
YEAR 1980
AE #: 3025-88 A-B
TEL: (800)992-2283

AUDIENCE: A, C
Sub-Area: EMPLOYMENT
COMPONENTS FR, C
PROJECT COST $22,219

PANEL REVIEW 1984
Effectiveness S
Innovation S
Adaptability G

COMMENTS: This project developed a four-session workshop to assist rural elderly ABE learners to realize self-esteem and gain interpersonal communications and decision-making skills. Elderly volunteers used. Curriculum revision suggested in the self-esteem area.

PA 310 R&R LISTING 1985

NAME: FUNCTIONAL LANGUAGE READING PROGRAM
PROJECT DIR: Scott Selkowitz
ORGANIZATION Adult Community Prep Prog
Elwyn Institutes, 111 Elwyn Road
Elwyn, PA 19063
CONTACT: Project Director

AREA SP POP
YEAR 1985
AE #: 3025-328, A-O
TEL: (215) 622-0091

AUDIENCE: A, T, L
Sub-Area: LITERACY
COMPONENTS C, G
PROJECT COST $19,153

PANEL REVIEW 1984
Effectiveness NA
Innovation E
Adaptability E

COMMENTS: This curriculum is for learning disabled adults for whom a phonics approach to reading just doesn't work. Twelve units in two levels present words in visual & experiental context before building vocabulary into phrases & sentences

PA 310 R&R LISTING 1985

NAME: LEARNING FOR OLDER ADULTS
PROJECT DIR: Yolanda Jeselnick
ORGANIZATION PA Senior Center Institute
Pouch A, State Hospital
Harrisburg, PA 17110
CONTACT: Clearinghouse AdvancE

AREA SP POP
YEAR 1982
AE #: 3025-254 A-B
TEL: (800)922-2283

AUDIENCE: A, C, T
Sub-Area: CBAE
COMPONENTS FR, G, L
PROJECT COST $15,304

PANEL REVIEW 1984
Effectiveness S
Innovation S
Adaptability S

COMMENTS: Handbook for ABE and Aging staff provides information on educational resources for the elderly and fifty competency-based lesson plans for teaching coping skills to the elderly. It serves as a model for agencies sharing a target population.

PA 310 R&R LISTING 1985

NAME: PEER TUTORING FOR THE PHYSICALLY HANDICAPPED
PROJECT DIR: Pricilla Hitchcock
ORGANIZATION Good Shepherd Home
Sixth & St. John Street
Allentown, PA 18103
CONTACT: Project Director

AREA SP POP
YEAR 1984
AE #: 3025-347
TEL: (215)776-3106

AUDIENCE: T, L
Sub-Area:
COMPONENTS FR, G
PROJECT COST $17,733

PANEL REVIEW 1984
Effectiveness G
Innovation E
Adaptability F

COMMENTS: Seven physically handicapped residents with high school plus degrees participated in a program to tutor other residents of the Long Term Care facility in reading and math. Materials were standard, results reported as good.

PA 310 R&R LISTING 1985

NAME: PROJECT VOTE
PROJECT DIR: Joan Leopold
ORGANIZATION Harrisburg State Hospital
Pouch A
Harrisburg, PA 17105
CONTACT: Project Director

AREA SP POP
YEAR 1982
AE #: 3025-236 A-C
TEL: (717)257-7561

AUDIENCE: A, T, C, L
Sub-Area: CBAE
COMPONENTS FR, C, G
PROJECT COST $3,000

PANEL REVIEW 1984
Effectiveness S
Innovation E
Adaptability S

COMMENTS: Voting curriculum for the mentally disabled includes tests, games, and flash cards. It emphasizes gaining information about candidates from the media, stresses voting procedures, and provides for a mock election. Has also been used with ESL & elderly adults

PA 310 R&R LISTING 1985

NAME: TECHNIQUES FOR TEACH. VISION-IMPAIRED ADULTS
PROJECT DIR: Frances Crawford, Vision Serv.
ORGANIZATION Dept. of Public Welfare
Room 300, CAB, Box 2675
Harrisburg, PA 17105
CONTACT: Project Director

AREA SP POP
YEAR 1983
AE #: 3025-319 A-B
TEL: (717)787-6281

AUDIENCE: A, T
Sub-Area: STAFF DEV.
COMPONENTS FR, G
PROJECT COST $4,542

PANEL REVIEW 1984
Effectiveness S
Innovation S
Adaptability S

COMMENTS: Communications, individual assessment, home management & personal management skills were presented in workshops and guide to 63 agency staff working with visually impaired adults. A 17% rehabilititation increase over the previous year was registered.

R & R PUBLISHERS RESOURCE LISTING 1985

NAME	BASIC	YEAR	PUBLISHER
ABLEST		1981	David S. Lake Publishers
ADULT READING: COMPREHENSION, A-C		1982	Scott, Foresman
ENTERING THE READER'S WORLD		1982	Cambridge
ESSENTIAL MATHEMATICS		1982	Houghton Mifflin
ESSENTIAL MATHEMATICS FOR LIFE		1981	Scott, Foresman
FOCUS ON PHONICS		1981	New Readers Press
GETTING READY TO WORK		1982	EMC
KEY TO FRACTION SERIES		1983	Key Curriculum Project
LAUBACH WAY TO CURSIVE WRITING		1983	New Readers Press
LAUBACH WAY TO READING		1984	New Readers Press
LETTERS AND SIGNS		1980	Instr./Commun. Technology
LIFE SKILLS WRITING		1981	Educational Design, Inc.
LIFETIMES		1981	David S. Lake Publishers
LIVING IN THE READER'S WORLD		1983	Cambridge
LOOKING AT AMERICAN SIGNS		1982	National Textbook Company
MONEY MATTERS SERIES		1981	Janus
READING BY DOING		1981	National Textbook Company
READING FOR SURVIVAL SERIES		1980	Globe
STEPS TO MATHEMATICS		1980	Steck-Vaughn
TO THE POINT - ON MONEY MANAGMENT		1980	New Readers Press
TROUBLESHOOTER		1980	Houghton Mifflin
USEFUL ARITHMETIC, I & II		1981	Frank E. Richards Pub. Co
VISUAL VOCABULARY		1981	Gallaudet College
WORKING WITH NUMBERS		1982	Steck-Vaughn

PUBLISHERS R&R LISTING 1985

NAME ABLEST YEAR 1981 AUDIENCE BASIC
PUBLISHER David S. Lake Publishers PRICE 3.52 PAGES 48
CLASS USAGE Basic AUTHOR Sherry Royce

SUBJECT Reading SUB-TOPICS Lifeskills
SELF-DIRECTED Yes
INSTRUCTOR-DIR. Yes COMPONENTS T5,W/G READING LEVEL 3-4

APPEARANCE Adult,good photos APL AREAS General ISBN Series
SOURCE SFPL

COMMENTS Five readers provide lifeskills information in simple sentences with ample photos and illustrations. The guide has 150 duplicatable practice sheets, pre/post tests, and 2-track teaching suggestions for the New Reader or ESL tutor or teacher.

PUBLISHERS R&R LISTING 1985

NAME ADULT READING: COMPREHENSION, A-C YEAR 1982 AUDIENCE BASIC
PUBLISHER Scott, Foresman PRICE 2.39 PAGES 64
CLASS USAGE Supplemental AUTHOR Violet Malone and others

SUBJECT Reading SUB-TOPICS Survival Skills, Multicultural
SELF-DIRECTED Yes
INSTRUCTOR-DIR. Yes COMPONENTS 24T,G READING LEVEL 2-7

APPEARANCE Adult Attractive APL AREAS General ISBN Series
SOURCE LEARN

COMMENTS First 3 levels of 24 paperbacks are basic. Series deals with adult themes & features reading skills. Fiction, non-fiction, and poetry are included. "Readings are interesting, exercises pertinent, the program highly flexible."

PUBLISHERS R&R LISTING 1985

NAME ENTERING THE READER'S WORLD YEAR 1982 AUDIENCE BASIC
PUBLISHER Cambridge PRICE 3.85 PAGES 155
CLASS USAGE Basic AUTHOR Janet Cyzyk

SUBJECT Reading SUB-TOPICS Pre-reading skills
SELF-DIRECTED
INSTRUCTOR-DIR. Yes COMPONENTS W3,LT,G READING LEVEL 0-3

APPEARANCE Adult APL AREAS ISBN Series
SOURCE LEARN

COMMENTS Three consumable worktexts and accompanying test pinpoint beginning readers readiness needs and provide material for learner and tutor. Vocabulary pictures and exercises are adult. Instructions for tutor are at margins.

PUBLISHERS R&R LISTING 1985

NAME ESSENTIAL MATHEMATICS FOR LIFE YEAR 1981 AUDIENCE BASIC
PUBLISHER Scott, Foresman PRICE 3.65 PAGES 188
CLASS USAGE Basic AUTHOR Mary Charuhas and others

SUBJECT Math SUB-TOPICS Whole Numbers: Bk I of Series
SELF-DIRECTED
INSTRUCTOR-DIR. Yes COMPONENTS W3,G READING LEVEL 3

APPEARANCE Adult APL AREAS ISBN Series
SOURCE VCU

COMMENTS Whole Numbers assumes no prior math knowledge on part of the student. Like other books in this series it has pre/post tests, clear explanations and application to daily life. Special guides available for corrections and military settings.

PUBLISHERS R&R LISTING 1985

NAME ESSENTIAL MATHEMATICS YEAR 1982 AUDIENCE BASIC
PUBLISHER Houghton Mifflin PRICE 13.95 PAGES
CLASS USAGE Basic AUTHOR

SUBJECT Math, basic SUB-TOPICS Includes calculator exercises
SELF-DIRECTED Yes
INSTRUCTOR-DIR. Yes COMPONENTS W,A READING LEVEL

APPEARANCE Adult APL AREAS ISBN
SOURCE VCU

COMMENTS Workbook reviews basic math skills from whole numbers to percents. Org anized along competency lines with specific objectives and review tests for each unit, it provides extensive drills. The many examples assist the self-directed student.

PUBLISHERS R&R LISTING 1985

NAME FOCUS ON PHONICS YEAR 1981 AUDIENCE BASIC
PUBLISHER New Readers Press PRICE Vary PAGES Vary
CLASS USAGE Basic, Laubach method AUTHOR Gail V. Rice

SUBJECT Reading SUB-TOPICS Phonics drill and dictation
SELF-DIRECTED
INSTRUCTOR-DIR. Yes COMPONENTS W3,G READING LEVEL 0-3

APPEARANCE Adult APL AREAS ISBN Series
SOURCE FLPH

COMMENTS Three student workbooks and guides, correlated to the Laubach Way to Reading, teach sounds, names of letters, vowels and consonant blends via pattern practice, drill and dictation. "A must for any literacy collection."

PUBLISHERS R&R LISTING 1985

NAME GETTING READY TO WORK YEAR 1982 AUDIENCE BASIC
PUBLISHER EMC PRICE 3.45 PAGES Vary
CLASS USAGE Supplemental Text AUTHOR

SUBJECT Reading SUB-TOPICS Job skills; accompanying tapes
SELF-DIRECTED Yes
INSTRUCTOR-DIR. Yes COMPONENTS W,AV,G READING LEVEL 3

APPEARANCE Adult APL AREAS OK ISBN Series
SOURCE VCU

COMMENTS Readings help adults define their interests and learn job entry skills while improving reading comprehension. One of six in the PRACTICAL JOB SKILLS Series, it has optional readalong cassettes. Guide included with order of ten or more books.

PUBLISHERS R&R LISTING 1985

NAME KEY TO FRACTION SERIES YEAR 1983 AUDIENCE BASIC
PUBLISHER Key Curriculum Project PRICE 6.00 PAGES 40
CLASS USAGE Basic AUTHOR Steven Rasmussen

SUBJECT Math, basic SUB-TOPICS Designed for class use
SELF-DIRECTED
INSTRUCTOR-DIR. Yes COMPONENTS W4 READING LEVEL

APPEARANCE Handwrit'n examples APL AREAS ISBN Series
SOURCE VCU

COMMENTS Four books designed for class use cover the concept of fractions and their use. Procedures are simply stated, several practice exercises included. An ability to factor is assumed.

PUBLISHERS R&R LISTING 1985

NAME LAUBACH WAY TO CURSIVE WRITING YEAR 1983 AUDIENCE BASIC
PUBLISHER New Readers Press PRICE 3.00 PAGES 64
CLASS USAGE Basic AUTHOR Kay Koschnick

SUBJECT Communications SUB-TOPICS Cursive Writing
SELF-DIRECTED
INSTRUCTOR-DIR. Yes COMPONENTS W,G READING LEVEL 2-3

APPEARANCE Adult APL AREAS ISBN 0-88336-909-5
SOURCE LEARN

COMMENTS Cursive writing is taught by example and with a minimum of instruction "Excellent for the beginner with a detailed teacher's guide."

PUBLISHERS R&R LISTING 1985

NAME LAUBACH WAY TO READING YEAR 1984 AUDIENCE BASIC
PUBLISHER New Readers Press PRICE Vary PAGES Vary
CLASS USAGE Basic, reference AUTHOR F.C. Laubach and others

SUBJECT Reading SUB-TOPICS Basic tutor program
SELF-DIRECTED
INSTRUCTOR-DIR. Yes COMPONENTS W4,R2,G READING LEVEL 0-6

APPEARANCE Adult APL AREAS ISBN Series
SOURCE FLPH

COMMENTS The texts, accompanying readers and guides are revised editions of New Streamlined English; Laubach format and teaching methods are unchanged. "Teacher guides are extremely thorough as they were designed for volunteer tutors."

PUBLISHERS R&R LISTING 1985

NAME LETTERS AND SIGNS YEAR 1980 AUDIENCE BASIC
PUBLISHER Instr./Commun. Technology PRICE 3.00 PAGES 89
CLASS USAGE Basic AUTHOR S. Taylor and others

SUBJECT Communications SUB-TOPICS Alphabet
SELF-DIRECTED
INSTRUCTOR-DIR. Yes COMPONENTS T READING LEVEL 3

APPEARANCE Many photos APL AREAS ISBN
SOURCE LEARN

COMMENTS The book provides practice in letter recognition & manuscript writing. All the letters of the alphabet, both upper & lower case are introduced. Illustrated with photos.

PUBLISHERS R&R LISTING 1985

NAME LIFE SKILLS WRITING YEAR 1981 AUDIENCE BASIC
PUBLISHER Educaional Design, Inc. PRICE 4.95 PAGES 112
CLASS USAGE Basic AUTHOR D. Mosenfelder, E. Kaplan

SUBJECT Communications SUB-TOPICS Writing
SELF-DIRECTED Yes
INSTRUCTOR-DIR. Yes COMPONENTS W,G READING LEVEL 2

APPEARANCE Adult APL AREAS General ISBN 0-87694-160-9
SOURCE VCU

COMMENTS Designed to teach new readers to design simple lists, write messages, take notes, write personal and business letters, and fill out forms. Exercises are repititious. Guide included with order of ten or more.

PUBLISHERS R&R LISTING 1985

NAME LIFETIMES YEAR 1981 AUDIENCE BASIC
PUBLISHER David S. Lake Publishers PRICE 3.00 PAGES Vary
CLASS USAGE Supplemental AUTHOR Tana Reiff

SUBJECT Reading SUB-TOPICS Problem solving
SELF-DIRECTED Yes
INSTRUCTOR-DIR. Yes COMPONENTS T7,G READING LEVEL 3-4

APPEARANCE Adult APL AREAS ISBN Series
Attractive SOURCE SFPL

COMMENTS Seven books in which adults must make decisions about difficult life situations boost learner interest and teach problem-solving skills. An excellent guide with 35 worksheets, comprehension questions, and teaching strategies is a real plus.

PUBLISHERS R&R LISTING 1985

NAME LIVING IN THE READER'S WORLD YEAR 1983 AUDIENCE BASIC
PUBLISHER Cambridge PRICE 3.85 PAGES Vary
CLASS USAGE Basic AUTHOR

SUBJECT Reading SUB-TOPICS
SELF-DIRECTED
INSTRUCTOR-DIR. Yes COMPONENTS T4,LT READING LEVEL 1-6

APPEARANCE Good APL AREAS ISBN Series
Illust. SOURCE VCU

COMMENTS This four-part series for low-level readers focuses on sight vocabulary and syntatical patterns. "The delightful aspect is its adult theme and the examples, illustrations, readings and format." Teacher aid is essential.

PUBLISHERS R&R LISTING 1985

NAME LOOKING AT AMERICAN SIGNS YEAR 1982 AUDIENCE BASIC
PUBLISHER National Textbook Company PRICE 3.95 PAGES 60
CLASS USAGE Supplemental AUTHOR Jann Huizenga

SUBJECT Thinking Skills SUB-TOPICS Problem solving
SELF-DIRECTED
INSTRUCTOR-DIR. Yes COMPONENTS T READING LEVEL 3

APPEARANCE Adult APL AREAS General ISBN PC 0400-9
SOURCE LEARN

COMMENTS Related photographs presented in two-page format offer students opportunity to answer questions according to visual interpretation and personal decision. No answers in the book but "the format is almost self-correcting."

PUBLISHERS R&R LISTING 1985

NAME MONEY MATTERS SERIES YEAR 1981 AUDIENCE BASIC
PUBLISHER Janus PRICE 3.30 PAGES Vary
CLASS USAGE Supplemental AUTHOR

SUBJECT Math SUB-TOPICS Reading and survival skills
SELF-DIRECTED
INSTRUCTOR-DIR. Yes COMPONENTS W,G READING LEVEL 2-3

APPEARANCE Adult APL AREAS CE ISBN Series
SOURCE VCU

COMMENTS This 4-book new readers series focuses on managing money and develops reading and math skills. Titles are: More for Your Money; Be Ad-Wise; Pay by Check, and Master Your Money. Answers to exercises are in the guide.

PUBLISHERS R&R LISTING 1985

NAME READING BY DOING YEAR 1981 AUDIENCE BASIC
PUBLISHER National Textbook Company PRICE 7.95 PAGES 273
CLASS USAGE Supplemental AUTHOR J. Simmons, B. Palmer

SUBJECT Reading SUB-TOPICS
SELF-DIRECTED
INSTRUCTOR-DIR. Yes COMPONENTS W,G READING LEVEL 2-12

APPEARANCE Adult APL AREAS ISBN 0-8442-5185-2
SOURCE VCU

COMMENTS This book spans many reading levels from BASIC to GED and introduces learners to a variety of styles and reading formats. It covers reading skills in five areas: finding facts, sequencing; main idea; inference, and interpreting metaphors.

PUBLISHERS R&R LISTING 1985

NAME READING FOR SURVIVAL SERIES YEAR 1980 AUDIENCE BASIC
PUBLISHER Globe PRICE 2.26 PAGES Vary
CLASS USAGE Basic AUTHOR Sherry Royce

SUBJECT Reading SUB-TOPICS Lifeskills
SELF-DIRECTED
INSTRUCTOR-DIR. Yes COMPONENTS W3,G READING LEVEL 0-2

APPEARANCE Many photos APL AREAS General ISBN Series
SOURCE VCU

COMMENTS Competency-based with varied activities, READING for LIFE, PROGRESS, & SUCCESS are worktexts providing a phonics focus for teaching basic vocabulary in a lifeskills context. "A good example of a low-level reader written for adults."

PUBLISHERS R&R LISTING 1985

NAME STEPS TO MATHEMATICS YEAR 1980 AUDIENCE BASIC
PUBLISHER Steck-Vaughn PRICE 2.67 PAGES
CLASS USAGE Supplemental AUTHOR

SUBJECT Math, basic SUB-TOPICS Whole numbers only
SELF-DIRECTED
INSTRUCTOR-DIR. Yes COMPONENTS W2 READING LEVEL 3-4

APPEARANCE APL AREAS ISBN
SOURCE VCU

COMMENTS This two-book series works only with whole numbers. Each page presents a complete lesson, introducing one skill."It has few explanations but the wealth of exercises, most related to life skills, make it excellent for class practice and review."

PUBLISHERS R&R LISTING 1985

NAME TO THE POINT - ON MONEY MANAGMENT YEAR 1980 AUDIENCE BASIC
PUBLISHER New Readers Press PRICE 2.25 PAGES 48
CLASS USAGE Supplemental AUTHOR Wendy Stein and others.

SUBJECT Money SUB-TOPICS Banking, Budgeting, credit
SELF-DIRECTED
INSTRUCTOR-DIR. Yes COMPONENTS T5,G READING LEVEL 0-3

APPEARANCE Adult APL AREAS CE ISBN Series
Attractive SOURCE EPFL

COMMENTS "This five book series relies heavily on illustrations to present major concepts and vocabulary." It covers budgeting, banking, credit, saving, and investing. Guide lists objectives and suggests ideas for testing & teaching.

PUBLISHERS R&R LISTING 1985

NAME TROUBLESHOOTER YEAR 1980 AUDIENCE BASIC
PUBLISHER Houghton Mifflin PRICE 2.82 PAGES Vary
CLASS USAGE Supplemental AUTHOR Patricia Ann Benner

SUBJECT Reading SUB-TOPICS Phonics
SELF-DIRECTED
INSTRUCTOR-DIR. Yes COMPONENTS T,G READING LEVEL 3

APPEARANCE APL AREAS ISBN 0-95-27231-9
SOURCE LEARN

COMMENTS First of a reading series "designed for children but not inappropriate for adults," it covers beginning and ending consonants and diagraphs. Review tests and pre/post-tests measure progress. Tutor/teacher assistance is necessary .

PUBLISHERS R&R LISTING 1985

NAME USEFUL ARITHMETIC, I & II YEAR 1981 AUDIENCE BASIC
PUBLISHER Frank E. Richards Pub. Co PRICE 3.00 PAGES 62
CLASS USAGE Supplemental AUTHOR J.D. Wool and R. J. Bohn

SUBJECT Math, basic SUB-TOPICS Application to life skills
SELF-DIRECTED
INSTRUCTOR-DIR. Yes COMPONENTS W,G READING LEVEL 3

APPEARANCE Adult APL AREAS General ISBN Series
SOURCE VCU

COMMENTS Supplemental basic math texts that allow low level readers with basic number skills to apply them in everyday life situations such as comparing prices and paying bills. Exercises consist of full in the blank, work and calculation problems.

PUBLISHERS R&R LISTING 1985

NAME VISUAL VOCABULARY YEAR 1981 AUDIENCE BASIC
PUBLISHER Gallaudet College PRICE 1.50 PAGES 13
CLASS USAGE Supplemental, Reference AUTHOR Gallaudet Staff

SUBJECT Communications SUB-TOPICS Vocabulary Dev.
SELF-DIRECTED
INSTRUCTOR-DIR. Yes COMPONENTS W8,K READING LEVEL 3

APPEARANCE Adult APL AREAS ISBN Series
SOURCE LEARN

COMMENTS The 8 workbooks contain uncaptioned photos of common objects. Intended to develop vocabulary skills in deaf adults, they can be used with basic readers A separate sheet provides suggested answers but allows flexible responses.

PUBLISHERS R&R LISTING 1985

NAME WORKING WITH NUMBERS YEAR 1982 AUDIENCE BASIC
PUBLISHER Steck-Vaughn PRICE 3.42 PAGES 182
CLASS USAGE Basic AUTHOR Shea,Shoemaker,Weatherly

SUBJECT Math SUB-TOPICS Basic math skills
SELF-DIRECTED
INSTRUCTOR-DIR. Yes COMPONENTS T8,A READING LEVEL 3-8

APPEARANCE Adult APL AREAS ISBN Series
SOURCE LEARN

COMMENTS Popular series with 1982+ revisions, these workbooks teach basic math skills. "They are slow paced and provide ample practice including a section of mixed practice, which is most helpful."

R & R PUBLISHERS RESOURCE LISTING

NAME ABE	YEAR	PUBLISHER
APPLYING READING SKILLS	1980	Steck-Vaughn
BETTER READING WORKSHOP I-IV	1984	Globe
BREAKTHROUGH TO MATH: I - IV	1983	New Readers Press
BUILDING VOCABULARY, Level A-C	1980	Globe
BUYING WITH SENSE	1980	David S. Lake Publishers
CRIME AND THE LAW	1981	New Readers Press
DEVELOPING THINKING SKILLS	1981	Scholastic
ETHNIC READING SERIES	1980	Book-Lab
FROM PICTURES TO PASSAGES	1981	Contemporary Books
GOVERNMENT AND YOU	1982	Cambridge
LAW AND YOU	1981	Cambridge
MAP SKILLS, B & C	1981	Continental Press
NEWSPAPER AND YOU	1980	Amsco School Publications
NUMBER POWER, I - VI	1981	Contemporary Books
REACT INTERACT	1980	Regents
READING COMPETENCE	1980	Globe
READING IMPROVEMENT	1980	Globe
REPLY REQUESTED: THIRTY LETTERS	1981	Addison-Wesley
SPOTLIGHT ON LITERATURE	1980	Random House
STRANGELY TRUE:CLOZE SKILLS	1980	Scholastic
WORLD OF VOCABULARY	1984	Globe
WRITE AND READ SERIES	1981	Arista
YOUR GOVERNMENT	1985	David S. Lake Publishers
YOUR RIGHTS AND THE LAW	1985	David S. Lake Publishers

PUBLISHERS R&R LISTING 1985

NAME APPLYING READING SKILLS YEAR 1980 AUDIENCE ABE
PUBLISHER Steck-Vaughn PRICE 2.79 PAGES 112
CLASS USAGE Supplemental AUTHOR Sam & Jo Ann Dauzat

SUBJECT Reading SUB-TOPICS Comprehension, Vocabulary Dev.
SELF-DIRECTED Yes
INSTRUCTOR-DIR. Yes COMPONENTS W3 READING LEVEL 4-7

APPEARANCE Attractive APL AREAS ISBN Series
Large type SOURCE EPFL

COMMENTS Three workbooks, CAN YOU TOP THIS, DEVILROW, and NIGHT CROSSING, for those who need to improve reading comprehension and vocabulary. Features large type, high-interest stories, answers. "Good choice for independent new reader."

PUBLISHERS R&R LISTING 1985

NAME BETTER READING WORKSHOP I-IV YEAR 1984 AUDIENCE ABE
PUBLISHER Globe PRICE 2.52 PAGES 60
CLASS USAGE Supplemental AUTHOR Robert Potter

SUBJECT Reading SUB-TOPICS Speed Read, Main Ideas, Inferences
SELF-DIRECTED Inter. St
INSTRUCTOR-DIR. yes COMPONENTS W3,G READING LEVEL 4

APPEARANCE Adult APL AREAS ISBN Series
Attractive SOURCE LEARN

COMMENTS Attractive readable workbooks with a simple text and advanced reading concepts such as skimming, making outlines, and finding figures of speech. "Fun, and a little tricky for the learner with skills above beginning level."

PUBLISHERS R&R LISTING 1985

NAME BREAKTHROUGH TO MATH: I - IV YEAR 1983 AUDIENCE ABE
PUBLISHER New Readers Press PRICE Vary PAGES Vary
CLASS USAGE Basic AUTHOR Ann Tussing, editor

SUBJECT Math SUB-TOPICS
SELF-DIRECTED Yes
INSTRUCTOR-DIR. Yes COMPONENTS W20,G READING LEVEL 4-6

APPEARANCE Adult APL AREAS ISBN Series
SOURCE LEARN

COMMENTS A series of 20 slow paced easy-to-follow workbooks present arithmetic concepts and examples from understanding numbers to plane geometry. "The explanations are simple, the examples numerous, and the exercises plentiful."

PUBLISHERS R&R LISTING 1985

NAME BUILDING VOCABULARY, Level A-C
PUBLISHER Globe
CLASS USAGE Basic
YEAR 1980 AUDIENCE ABE
PRICE 2.05 PAGES 48ea
AUTHOR S. Rauch, P. Trocki

SUBJECT Reading
SELF-DIRECTED
INSTRUCTOR-DIR. Yes
SUB-TOPICS Vocabulary Development
COMPONENTS W3
READING LEVEL 5

APPEARANCE Adult
Attractive
APL AREAS
SOURCE LEARN
ISBN Series

COMMENTS This set teaches vocabulary through the use of clues such as context, comparisons, synonyms. Each skill is taught slowly with much practice. "Large type, many illustrations & a two color-format make these workbooks attractive."

PUBLISHERS R&R LISTING 1985

NAME BUYING WITH SENSE
PUBLISHER David S. Lake Publishers
CLASS USAGE Supplemental
YEAR 1980 AUDIENCE ABE
PRICE 3.96 PAGES 154
AUTHOR Carol L. King

SUBJECT Math
SELF-DIRECTED
INSTRUCTOR-DIR. Yes
SUB-TOPICS Consumer approach
COMPONENTS T,G,A
READING LEVEL 4

APPEARANCE Adult good illustra.
APL AREAS CE,OK
SOURCE LEARN
ISBN 0-8224-1190-3

COMMENTS Loaded with illustrations, this book provides a story approach to consumer math. It looks at job search, apartment hunting, and money management, and includes vocabulary aids, exercises & checkups. Answers to exercises are in the guide.

PUBLISHERS R&R LISTING 1985

NAME CRIME AND THE LAW
PUBLISHER New Readers Press
CLASS USAGE Basic
YEAR 1981 AUDIENCE ABE
PRICE 2.95 PAGES 64
AUTHOR Maxine Phillips

SUBJECT Social Studies
SELF-DIRECTED Yes
INSTRUCTOR-DIR. Yes
SUB-TOPICS Civil rights
COMPONENTS T
READING LEVEL 5-7

APPEARANCE Adult
APL AREAS GL
SOURCE FLPH
ISBN 0-88336-515-4

COMMENTS This book contains an overview of the criminal justice system. It covers suspect & defendent rights; victim recourses, and witness responsibilities. "A clear readable discussion of the subject for this reading level."

PUBLISHERS R&R LISTING 1985

NAME DEVELOPING THINKING SKILLS YEAR 1981 AUDIENCE ABE
PUBLISHER Scholastic PRICE 2.75 PAGES 80
CLASS USAGE Supplemental AUTHOR Sarabeth Farney

SUBJECT Communications SUB-TOPICS Thinking Skills
SELF-DIRECTED
INSTRUCTOR-DIR. Yes COMPONENTS T,A READING LEVEL 7

APPEARANCE Adult APL AREAS ISBN 0-590-34004-2
SOURCE LEARN

COMMENTS Provides practice in using 6 thinking skills in real life situations. Skills include understanding symbols, determining relationships, grouping like things, etc. "A good approach to an important set of skills."

PUBLISHERS R&R LISTING 1985

NAME ETHNIC READING SERIES YEAR 1980 AUDIENCE ABE
PUBLISHER Book-Lab PRICE .70 PAGES 28
CLASS USAGE Supplemental AUTHOR Ida S. Meltzer

SUBJECT Reading SUB-TOPICS Reading Comp., Black History
SELF-DIRECTED
INSTRUCTOR-DIR. Yes COMPONENTS T8 READING LEVEL 7

APPEARANCE Adult APL AREAS ISBN Series
SOURCE LEARN

COMMENTS Reading selections in the Cloze manner are followed by vocabulary development and reading comprehension exercises. An answer key is included. "A few of the exercises do not relate well to the story and can be ignored."

PUBLISHERS R&R LISTING 1985

NAME FROM PICTURES TO PASSAGES YEAR 1981 AUDIENCE ABE
PUBLISHER Contemporary Books PRICE 3.98 PAGES 215
CLASS USAGE Supplemental AUTHOR Jane L. Evanson

SUBJECT Reading SUB-TOPICS Reading Comprehension
SELF-DIRECTED Yes
INSTRUCTOR-DIR. Yes COMPONENTS W READING LEVEL 5-8

APPEARANCE Adult APL AREAS ISBN 0-8092-8026-4
Attractive SOURCE FLPH

COMMENTS This workbook features explanations and exercises in specific reading skills such as finding the main idea, following directions, etc. "While a few topics are covered too briefly, it is still a useful text for self-instruction."

PUBLISHERS R&R LISTING 1985

NAME GOVERNMENT AND YOU
PUBLISHER Cambridge
CLASS USAGE Basic
YEAR 1982 AUDIENCE ABE
PRICE 3.25 PAGES 64
AUTHOR Betty Herzog

SUBJECT Social Studies
SELF-DIRECTED Yes
INSTRUCTOR-DIR. Yes
SUB-TOPICS Local, state, federal government
COMPONENTS T,G
READING LEVEL 5

APPEARANCE Adult
APL AREAS GL
ISBN PC 823-492
SOURCE LEARN

COMMENTS Book covers all aspects of U.S. Government, local, state, and federal and explores the political process. "Fairly comprehensive in extent of coverage but not detailed in any area. It is quite understandable."

PUBLISHERS R&R LISTING 1985

NAME LAW AND YOU
PUBLISHER Cambridge
CLASS USAGE Supplemental
YEAR 1981 AUDIENCE ABE
PRICE 3.25 PAGES 64
AUTHOR Betty Herzog

SUBJECT Social Studies
SELF-DIRECTED Yes
INSTRUCTOR-DIR. Yes
SUB-TOPICS Legal help & courtroom behavior
COMPONENTS T,G
READING LEVEL 4

APPEARANCE Adult Attractive
APL AREAS GL, CE
ISBN PC 823-395
SOURCE LEARN

COMMENTS A simple introduction to the law and how it relates to housing, jobs, family, contracts and crime. The book discusses getting legal help and courtroom behavior. "It's difficult to write at this level, but by & large, it succeeds."

PUBLISHERS R&R LISTING 1985

NAME MAP SKILLS, B & C
PUBLISHER Continental Press
CLASS USAGE Reference, Supplemental
YEAR 1981 AUDIENCE ABE
PRICE 2.94 PAGES 24
AUTHOR Bernard A. Fox

SUBJECT Social Studies
SELF-DIRECTED
INSTRUCTOR-DIR. Yes
SUB-TOPICS Map skills
COMPONENTS W2
READING LEVEL 4-6

APPEARANCE Large Print
APL AREAS CR
ISBN Series
SOURCE LEARN

COMMENTS These two workbooks, which provide practice in using maps and globes, include useful information on road maps. No answer keys. "Explanations are easy to follow, print is large and clear and layout open."

PUBLISHERS R&R LISTING 1985

NAME NEWSPAPER AND YOU YEAR 1980 AUDIENCE ABE
PUBLISHER Amsco School Publications PRICE 4.90 PAGES 178
CLASS USAGE Supplemental AUTHOR Dianne Golden

SUBJECT Reading SUB-TOPICS Newspaper
SELF-DIRECTED Yes
INSTRUCTOR-DIR. Yes COMPONENTS W READING LEVEL 8

APPEARANCE Adult APL AREAS General ISBN 0-87720-300-8
SOURCE VCU

COMMENTS Actual newspaper stories, features, & columns are reprinted to teach reading skills and lifeskills. Each unit discusses one skill, such as main idea, details, using context. Exercises are varied. "Unique supplement for any reading program."

PUBLISHERS R&R LISTING 1985

NAME NUMBER POWER, I - VI YEAR 1981 AUDIENCE ABE
PUBLISHER Contemporary Books PRICE 3.45 PAGES Vary
CLASS USAGE Basic AUTHOR Jerry Howett

SUBJECT Math SUB-TOPICS Coping skills applications
SELF-DIRECTED
INSTRUCTOR-DIR. Yes COMPONENTS W,A READING LEVEL 7

APPEARANCE APL AREAS General ISBN Series
SOURCE VCU

COMMENTS Divided into basic practice and application to life skills sections, this workbook provides diagnostic pretests and mastery tests. Areas covered in Book 1: basic number skills. Book 2 includes fractions, decimals, and percents.

PUBLISHERS R&R LISTING 1985

NAME REACT INTERACT YEAR 1980 AUDIENCE ABE
PUBLISHER Regents PRICE 5.50 PAGES 132
CLASS USAGE Supplemental AUTHOR Byrd, Clemente-Babetas

SUBJECT Communications SUB-TOPICS Thinking skills
SELF-DIRECTED
INSTRUCTOR-DIR. Yes COMPONENTS T READING LEVEL 7

APPEARANCE Adult APL AREAS ISBN 0-88345-412-2
SOURCE LEARN

COMMENTS Situations for communications are read to stimulate thinking, decision making and discussion. Questions following the passages are open-ended. A few 'right' answers are given. "An interesting book for adult learners to share." .

PUBLISHERS R&R LISTING 1985

NAME READING COMPETENCE
PUBLISHER Globe
CLASS USAGE Basic
YEAR 1980 AUDIENCE ABE
PRICE 5.98 PAGES 184
AUTHOR S. Royce and I. Reiter

SUBJECT Reading
SELF-DIRECTED
INSTRUCTOR-DIR. Yes
SUB-TOPICS Lifeskills
COMPONENTS W,G
READING LEVEL 6

APPEARANCE Adult
APL AREAS General
ISBN 0-87065-411-X
SOURCE LEARN

COMMENTS Combining survival skills with reading skills instruction, this book covers "subject matter which is practical and essential for adults." An index of reading skills and coping skills will aid tutor or teacher in working with adult learners.

PUBLISHERS R&R LISTING 1985

NAME READING IMPROVEMENT
PUBLISHER Globe
CLASS USAGE Basic
YEAR 1980 AUDIENCE ABE
PRICE 5.98 PAGES 184
AUTHOR B. Burke and I. Reiter

SUBJECT Reading
SELF-DIRECTED
INSTRUCTOR-DIR. Yes
SUB-TOPICS Lifeskills
COMPONENTS W,G
READING LEVEL 7

APPEARANCE Adult
APL AREAS General
ISBN 0-87065-413-6
SOURCE LEARN

COMMENTS Lifeskills integrated with advanced reading skills provide practical content for adult learners. Most useful when teacher or tutor directed, the book features both reading & coping skills indices to provide effective placement and usage.

PUBLISHERS R&R LISTING 1985

NAME REPLY REQUESTED: THIRTY LETTERS
PUBLISHER Addison-Wesley
CLASS USAGE Supplemental
YEAR 1981 AUDIENCE ABE
PRICE 4.80 PAGES 127
AUTHOR Richard Yorkey

SUBJECT Communications
SELF-DIRECTED
INSTRUCTOR-DIR. Yes
SUB-TOPICS Thinking and Writing Skills
COMPONENTS T
READING LEVEL 7

APPEARANCE Adult
APL AREAS
ISBN 0-201-10078-9
SOURCE LEARN

COMMENTS Letters to Ann Landers are followed by vocabulary lists, exercises and discussion questions to improve thinking and writing. "Some of the exercises on landguage and customs are more appropriate for ESL adults."

PUBLISHERS R&R LISTING 1985

NAME SPOTLIGHT ON LITERATURE YEAR 1980 AUDIENCE ABE
PUBLISHER Random House PRICE 3.36 PAGES 92
CLASS USAGE Reference, Supplemental AUTHOR Burton Goodman

SUBJECT Reading SUB-TOPICS Literature
SELF-DIRECTED Adv. St.
INSTRUCTOR-DIR. Yes COMPONENTS T,G READING LEVEL 4-8

APPEARANCE Adult APL AREAS ISBN Series
SOURCE FLPH

COMMENTS Series of 6 books and guide teaches reading skills using short stories and poetry from the United States and Europe. Exercises focus on interpretive skills. "Highly recommended for the range and quality of selections included."

PUBLISHERS R&R LISTING 1985

NAME STRANGELY TRUE:CLOZE SKILLS YEAR 1980 AUDIENCE ABE
PUBLISHER Scholastic PRICE 2.75 PAGES 80
CLASS USAGE Supplemental AUTHOR Annie Musser

SUBJECT Reading SUB-TOPICS Reading comprehension
SELF-DIRECTED
INSTRUCTOR-DIR. Yes COMPONENTS W,A READING LEVEL 7

APPEARANCE Adult APL AREAS ISBN 0-590-34006-9
SOURCE LEARN

COMMENTS This workbook uses a Cloze format in reading selections of increasing difficulty to teach using context clues as an aid to comprehension. A pre-test and post-test is included. "This is a well-rounded aid to learning words from context."

PUBLISHERS R&R LISTING 1985

NAME WORLD OF VOCABULARY YEAR 1984 AUDIENCE ABE
PUBLISHER Globe PRICE 4.64 PAGES Vary
CLASS USAGE Supplemental AUTHOR Sidney Rauch and others

SUBJECT Reading SUB-TOPICS Vocabulary Development
SELF-DIRECTED Yes
INSTRUCTOR-DIR. Yes COMPONENTS W5,G READING LEVEL 5-7+

APPEARANCE Adult APL AREAS ISBN 0-89065-43---
Attractive SOURCE LEARN

COMMENTS Vocabulary to be introduced is embedded in non-fiction stories. A mini dictionary is at the end of each volume. "Books are attractively illustrated and non-threatening in appearance."

PUBLISHERS R&R LISTING 1985

NAME WRITE AND READ SERIES
PUBLISHER Arista
CLASS USAGE Basic
YEAR 1981 AUDIENCE ABE
PRICE 5.90 PAGES Vary
AUTHOR John Dawkins

SUBJECT Communications
SELF-DIRECTED
INSTRUCTOR-DIR. Yes
SUB-TOPICS Grammar, sentences and paragraphs
COMPONENTS T3,G
READING LEVEL 5-7

APPEARANCE Teen/Adult
Attractive
APL AREAS
ISBN Series
SOURCE LEARN

COMMENTS This beginning grammar series teaches sentence construction and punctuation, understanding subject/verb agreement and constructing paragraphs. "Rules are clearly stated and highlighting attractive."

PUBLISHERS R&R LISTING 1985

NAME YOUR GOVERNMENT
PUBLISHER David S. Lake Publishers
CLASS USAGE Supplemental
YEAR 1985 AUDIENCE ABE
PRICE 3.90 PAGES 80
AUTHOR Ted Silveira

SUBJECT Social Studies
SELF-DIRECTED
INSTRUCTOR-DIR. Yes
SUB-TOPICS Government
COMPONENTS T
READING LEVEL 6-7

APPEARANCE Adult,good illustra.
APL AREAS GL
ISBN 0-8224-7679-7
SOURCE SFPL

COMMENTS This book details the structure of US government clearly and concisely in simple language with excellent photos, charts & diagrams. The exercises are varied and geared to content rather than language activities. No guide or coping activities.

PUBLISHERS R&R LISTING 1985

NAME YOUR RIGHTS AND THE LAW
PUBLISHER David S. Lake Publishers
CLASS USAGE Supplemental
YEAR 1985 AUDIENCE ABE
PRICE 3.90 PAGES 80
AUTHOR Ted Silveira

SUBJECT Social Studies
SELF-DIRECTED
INSTRUCTOR-DIR. Yes
SUB-TOPICS Citizen rights and responsiblities
COMPONENTS T
READING LEVEL 6-7

APPEARANCE Adult
APL AREAS GL
ISBN 0-8224-7680-0
SOURCE SFPL

COMMENTS This book uses the case study method to recount present and historic situations related to citizens rights under the law. Vocabulary aid and reading comprehension plus problem-solving exercises make it a valuable supplement.

R & R PUBLISHERS RESOURCE LISTING 1985

NAME ESL	YEAR	PUBLISHER
A NEW START	1982	Heinemann Ed. Books, Inc.
ANECDOTES IN AMER. ENGLISH SERIES	1980	Oxford University Press
BECOMING A US CITIZEN	1982	Cambridge
BEFORE BOOK ONE: LISTENING	1982	Regents
BEGINNING LESSONS IN ENGLISH	1983	Regents
BEYOND THE CLASSROOM	1983	Newbury House
CREATIVE ENGLISH	1980	Prentice-Hall
ENG. STEP BY STEP WITH PICTURES	1980	Regents
ENGLISH ACROSS THE CURRICULUM	1983	National Textbook Company
ENGLISH FOR THE WORLD OF WORK	1985	Media Materials, Inc.
IN TUNE SERIES	1983	Scott, Foresman
INTERNATIONAL STORIES	1981	Prentice-Hall
ITS UP TO YOU: JOB STRATEGIES	1980	Longman (New York)
LIFESKILLS ENGLISH	1984	Media Materials, Inc.
LONGMAN DICT. OF AMERICAN ENG.	1983	Longman ESL Division
LOOKING AT AMERICAN FOOD	1983	National Textbook Company
NEW HORIZONS IN ENGLISH SERIES	1980	Addison-Wesley
NO COLD WATER, EITHER	1980	Collier Macmillan Inter.
OH PROMISED LAND	1982	Newbury House
PROSE AND PASSION	1981	Regents
READ ENGLISH!	1982	National Textbook Company
SECOND BOOK IN ENGLISH	1983	Regents
SPEAK ENGLISH!	1982	National Textbook Company
WRITE ENGLISH!	1982	National Textbook Company

PUBLISHERS R&R LISTING 1985

NAME A NEW START YEAR 1982 AUDIENCE ESL
PUBLISHER Heinemann Ed. Books, Inc. PRICE 6.50 PAGES 148
CLASS USAGE Basic AUTHOR Mrowicki and Furnborough

SUBJECT Communications SUB-TOPICS Basic English, tapes available
SELF-DIRECTED
INSTRUCTOR-DIR. Yes COMPONENTS T,AV,G READING LEVEL E1

APPEARANCE Adult APL AREAS ISBN 0-435-08100-1
SOURCE VCU

COMMENTS A functional approach to beginning English, it features such everyday activities as saying hello, counting money, and buying clothing. Conversations are printed in bold and illustrations appear on each page. "Excellent book for ESL beginner."

PUBLISHERS R&R LISTING 1985

NAME ANECDOTES IN AMER. ENGLISH SERIES YEAR 1980 AUDIENCE ESL
PUBLISHER Oxford University Press PRICE 3.50 PAGES 70
CLASS USAGE Supplemental AUTHOR Leslie A. Hill

SUBJECT Reading SUB-TOPICS Vocabulary Dev, Reading Comp.,Tapes
SELF-DIRECTED Adv. Stud.
INSTRUCTOR-DIR. Yes COMPONENTS T3,AV READING LEVEL E3

APPEARANCE Adult APL AREAS ISBN Series
SOURCE EPFL

COMMENTS A series of humorous stories based on a controlled vocabulary is followed by reading comprehension and vocabulary activities. "Can be used by intermediate and advanced students independently with accompanying tapes."

PUBLISHERS R&R LISTING 1985

NAME BECOMING A US CITIZEN YEAR 1982 AUDIENCE ESL
PUBLISHER Cambridge PRICE 3.25 PAGES 64
CLASS USAGE Basic AUTHOR Betty Herzog

SUBJECT Social Studies SUB-TOPICS Citizenship
SELF-DIRECTED Yes
INSTRUCTOR-DIR. Yes COMPONENTS T,G READING LEVEL E3

APPEARANCE Adult APL AREAS GL ISBN PC 823-514
SOURCE LEARN

COMMENTS All the basic questions, answers and information about US history and government that will be needed for the naturalization examination. Answers are in the book.

PUBLISHERS R&R LISTING 1985

NAME BEFORE BOOK ONE: LISTENING YEAR 1982 AUDIENCE ESL
PUBLISHER Regents PRICE 3.75 PAGES
CLASS USAGE Basic AUTHOR

SUBJECT Communications SUB-TOPICS Listening
SELF-DIRECTED
INSTRUCTOR-DIR. Yes COMPONENTS T,G READING LEVEL E1

APPEARANCE Simple illustr. APL AREAS General ISBN
SOURCE VCU

COMMENTS Exercises stress the ability to listen to sounds, understand & respond to them. Guide maps out a 6-8 week course and is especially helpful to untrained ESL tutors/teachers. "This text could supplement any beginning ESL course."

PUBLISHERS R&R LISTING 1985

NAME BEGINNING LESSONS IN ENGLISH YEAR 1983 AUDIENCE ESL
PUBLISHER Regents PRICE 4.25 PAGES
CLASS USAGE Basic AUTHOR

SUBJECT Communications SUB-TOPICS Vocabulary and grammar
SELF-DIRECTED
INSTRUCTOR-DIR. Yes COMPONENTS T2 READING LEVEL E1

APPEARANCE Adult APL AREAS ISBN Series
SOURCE VCU

COMMENTS This beginning text uses short reading passages and illustrations to teach vocabulary and grammar. Each lesson starts with a pronunciation exercise. Items such as present tense, numbers, colors, and two word verbs are included.

PUBLISHERS R&R LISTING 1985

NAME BEYOND THE CLASSROOM YEAR 1983 AUDIENCE ESL
PUBLISHER Newbury House PRICE 6.95 PAGES Vary
CLASS USAGE Supplemental AUTHOR

SUBJECT Communications SUB-TOPICS General lifeskills information
SELF-DIRECTED
INSTRUCTOR-DIR. Yes COMPONENTS W,G READING LEVEL E2

APPEARANCE Adult APL AREAS General ISBN Series
SOURCE VCU

COMMENTS The series covers 12 survival topics including money, sickness/injury, shopping, & phoning. Lessons provide practice in conversation, grammar, listening, speaking & writing. Information & skills are applied in a functional sense.

PUBLISHERS R&R LISTING 1985

NAME CREATIVE ENGLISH YEAR 1980 AUDIENCE ESL
PUBLISHER Prentice-Hall PRICE PAGES
CLASS USAGE Supplemental AUTHOR K. Sandburg, D. Steinmetz

SUBJECT Communications SUB-TOPICS Grammar, Read & Writing Comp.
SELF-DIRECTED Adv. Stud.
INSTRUCTOR-DIR. Yes COMPONENTS W READING LEVEL E3

APPEARANCE Adult APL AREAS ISBN
Attractive SOURCE EPFL

COMMENTS Programmed exercises provide advanced student with a quick overview of English grammar, reading and writing compehension, and language activities. "The excellent use of illustrations and programming make this useful for independent learners."

PUBLISHERS R&R LISTING 1985

NAME ENG. STEP BY STEP WITH PICTURES YEAR 1980 AUDIENCE ESL
PUBLISHER Regents PRICE 4.25 PAGES 222
CLASS USAGE Basic AUTHOR R. Boggs, R.J. Dixon

SUBJECT Communications SUB-TOPICS Grammar
SELF-DIRECTED Inter. St.
INSTRUCTOR-DIR. Yes COMPONENTS T READING LEVEL E3

APPEARANCE Adult APL AREAS ISBN 0-88345-416-5
SOURCE FLPH

COMMENTS Exercises in this new edition of a favorite ESL test are written on a level to accomodate intermediate ESL students. "Plenty of practice is provided for ESL students in this good general text."

PUBLISHERS R&R LISTING 1985

NAME ENGLISH ACROSS THE CURRICULUM YEAR 1983 AUDIENCE ESL
PUBLISHER National Textbook Company PRICE 4.95 PAGES
CLASS USAGE Supplemental AUTHOR M. Maggs and D. Krulik

SUBJECT Reading SUB-TOPICS Content area ESL practice
SELF-DIRECTED
INSTRUCTOR-DIR. Yes COMPONENTS T3,G READING LEVEL E2-3

APPEARANCE Adult APL AREAS ISBN Series
SOURCE VCU

COMMENTS Three books prepare ESL learners to deal with English in the content areas such as math and social studies. Finding information in dictionaries and libraries is also stressed. The series is designed for group instruction.

PUBLISHERS R&R LISTING 1985

NAME ENGLISH FOR THE WORLD OF WORK YEAR 1985 AUDIENCE ESL
PUBLISHER Media Materials, Inc. PRICE 12.95 PAGES Vary
CLASS USAGE Supplemental AUTHOR Carolyn Knox

SUBJECT Communications SUB-TOPICS Job Skills, software package
SELF-DIRECTED
INSTRUCTOR-DIR. Yes COMPONENTS T,W,G,A READING LEVEL E3

APPEARANCE Adult APL AREAS OK ISBN Series
SOURCE SFPL

COMMENTS This book aids learners to develop communication skills for job search and maintenance. It is best taught in group to make use of open-ended discussion questions. A supplemental software package for TRS-80 or APPLE is available.

PUBLISHERS R&R LISTING 1985

NAME IN TUNE SERIES YEAR 1983 AUDIENCE ESL
PUBLISHER Scott, Foresman PRICE 5.79 PAGES
CLASS USAGE Basic AUTHOR

SUBJECT Communications SUB-TOPICS Lifeskills, song & language tapes
SELF-DIRECTED
INSTRUCTOR-DIR. Yes COMPONENTS W4,AV,G READING LEVEL E1

APPEARANCE Adult APL AREAS General ISBN Series
SOURCE VCU

COMMENTS This series for ESL beginners focuses on listening, speaking, reading & writing. Topics in its 4 levels are lifeskills-oriented. "Variety in reading and writing exercises is a major asset." Each level has student book, cue book, tapes & guide.

PUBLISHERS R&R LISTING 1985

NAME INTERNATIONAL STORIES YEAR 1981 AUDIENCE ESL
PUBLISHER Prentice-Hall PRICE 5.95 PAGES 151
CLASS USAGE Reference, supplemental AUTHOR Arlo T. Janssen

SUBJECT Communications SUB-TOPICS Read, Vocab, Grammar, Conversation
SELF-DIRECTED
INSTRUCTOR-DIR. Yes COMPONENTS T READING LEVEL E3

APPEARANCE Adult APL AREAS ISBN 0-13-470856-3
SOURCE FLPH

COMMENTS Each of twenty tales is followed by exercises tied to comprehension, vocabulary, grammar, and conversation. "The stories are interesting and the exercises far above average. Book will best be used by a teacher or tutor."

PUBLISHERS R&R LISTING 1985

NAME ITS UP TO YOU: JOB STRATEGIES YEAR 1980 AUDIENCE ESL
PUBLISHER Longman (New York) PRICE 5.95 PAGES 120
CLASS USAGE Supplemental AUTHOR Dresner

SUBJECT Job Skills SUB-TOPICS Job search, tapes
SELF-DIRECTED
INSTRUCTOR-DIR. Yes COMPONENTS T, AV READING LEVEL E3

APPEARANCE Adult APL AREAS OK ISBN 582-797276
SOURCE VCU

COMMENTS Six units teach job search skills to ESL students including personal assessment, determining job needs, using want ads, calling about jobs, and inter viewing skills. Tapes of simulated interviews and phone calls. Aural/oral & writ ten practice.

PUBLISHERS R&R LISTING 1985

NAME LIFESKILLS ENGLISH YEAR 1984 AUDIENCE ESL
PUBLISHER Media Materials, Inc. PRICE 12.95 PAGES Vary
CLASS USAGE Supplemental AUTHOR Bonnie L. Walker

SUBJECT Communications SUB-TOPICS Lifeskills
SELF-DIRECTED
INSTRUCTOR-DIR. Yes COMPONENTS T,W,G,A READING LEVEL E2

APPEARANCE Adult APL AREAS General ISBN Series
SOURCE SFPL

COMMENTS Language skills such as spelling, punctuation, and capitalization are presented within real life situations. The text and workbook use a competency-based format with goals, explanations, and directions presented at the learner's level.

PUBLISHERS R&R LISTING 1985

NAME LONGMAN DICT. OF AMERICAN ENG. YEAR 1983 AUDIENCE ESL
PUBLISHER Longman ESL Division PRICE 6.95 PAGES 792
CLASS USAGE Reference AUTHOR

SUBJECT Communications SUB-TOPICS Dictionary
SELF-DIRECTED Yes
INSTRUCTOR-DIR. Yes COMPONENTS T READING LEVEL E2-3

APPEARANCE Adult APL AREAS ISBN PC 582-797977
SOURCE VCU

COMMENTS A dictionary for ESL students with over 38,000 entries offering easy-to-understand definitions, many examples of word use, a 30-page workbook, and spelling notes in cases like s-sound of c in city. "An excellent supplement for the ESL class"

PUBLISHERS R&R LISTING 1985

NAME LOOKING AT AMERICAN FOOD YEAR 1983 AUDIENCE ESL
PUBLISHER National Textbook Company PRICE 3.95 PAGES
CLASS USAGE Supplemental AUTHOR

SUBJECT Communications SUB-TOPICS Health
SELF-DIRECTED
INSTRUCTOR-DIR. Yes COMPONENTS T READING LEVEL E1

APPEARANCE Adult APL AREAS CE, H&S ISBN PC 0402-5
SOURCE VCU

COMMENTS Pictures and short passages tell the story of the food Americans eat from fast food to diets. Vocabulary words and meanings accompany the passages & questions related to the both pictures and readings are included for each topic. No guide.

PUBLISHERS R&R LISTING 1985

NAME NEW HORIZONS IN ENGLISH SERIES YEAR 1980 AUDIENCE ESL
PUBLISHER Addison-Wesley PRICE Vary PAGES Vary
CLASS USAGE Basic AUTHOR L.Mellgren, M. Walker

SUBJECT Communications SUB-TOPICS Multimedia components
SELF-DIRECTED Adv. Stud.
INSTRUCTOR-DIR. Yes COMPONENTS T,W,G,A READING LEVEL E1-3

APPEARANCE Adult APL AREAS ISBN Series
SOURCE FLPH

COMMENTS Six texts, workbooks and guides; five readers & cassettes. Can be used independently by advanced students or with tutor. Detailed guide helps the new tutor. "Highly recommended as most complete series available for ESL."

PUBLISHERS R&R LISTING 1985

NAME NO COLD WATER, EITHER YEAR 1980 AUDIENCE ESL
PUBLISHER Collier Macmillan Inter. PRICE 5.75 PAGES 164
CLASS USAGE Supplemental AUTHOR Jean Bodman, M. Lanzano

SUBJECT Reading SUB-TOPICS vocabulary, grammar, comprehension
SELF-DIRECTED Inter. St.
INSTRUCTOR-DIR. Yes COMPONENTS T READING LEVEL E3

APPEARANCE Adult APL AREAS ISBN 0-02-975080-6
Attractive SOURCE FLPH

COMMENTS This book uses stories of the lives of New Yorkers as the basis for readings, vocabulary drill, conversation, and English grammar practice. Highly recommended as popular with both students and tutors."

PUBLISHERS R&R LISTING 1985

NAME OH PROMISED LAND
PUBLISHER Newbury House
CLASS USAGE Supplemental
YEAR 1982 AUDIENCE ESL
PRICE 8.95 PAGES 160
AUTHOR John M. Dennis

SUBJECT Reading
SUB-TOPICS Multicultural reader
SELF-DIRECTED
INSTRUCTOR-DIR. Yes
COMPONENTS T
READING LEVEL E3

APPEARANCE Adult
APL AREAS
ISBN 0-88377-237-X
SOURCE LEARN

COMMENTS A multi-cultural reader, this book contains stories of immigrants from Japan, Italy, Brazil, Mexico, Germany, Russia, Ireland, England, Vietnam, and China. They are followed by word exercises and comprehension questions.

PUBLISHERS R&R LISTING 1985

NAME PROSE AND PASSION
PUBLISHER Regents
CLASS USAGE Supplemental
YEAR 1981 AUDIENCE ESL
PRICE 5.75 PAGES 134
AUTHOR Gary Gabriel

SUBJECT Reading
SUB-TOPICS Literature
SELF-DIRECTED Adv. St.
INSTRUCTOR-DIR. Yes
COMPONENTS T,G
READING LEVEL E3

APPEARANCE Adult
APL AREAS
ISBN 0-88345-436-X
SOURCE LEARN

COMMENTS An appreciation of English as expressed through the written and spoken language of the emotions provides "an interesting and creative approach for the advanced ESL adult."

PUBLISHERS R&R LISTING 1985

NAME READ ENGLISH!
PUBLISHER National Textbook Company
CLASS USAGE Basic
YEAR 1982 AUDIENCE ESL
PRICE 4.95 PAGES Vary
AUTHOR S.Royce, D.Zook & others

SUBJECT Reading
SUB-TOPICS Lifeskills
SELF-DIRECTED
INSTRUCTOR-DIR. YES
COMPONENTS W3
READING LEVEL E1

APPEARANCE Adult
APL AREAS General
ISBN Series
SOURCE SFPL

COMMENTS Real life situations form the basis for short stories and exercises for ESL beginners. Skills include reading for fact and inference, word attack, sequencing, and problem solving. Designed for SPEAK ENGLISH, they would go with any ESL series

PUBLISHERS R&R LISTING 1985

NAME SECOND BOOK IN ENGLISH YEAR 1983 AUDIENCE ESL
PUBLISHER Regents PRICE 4.25 PAGES
CLASS USAGE Basic AUTHOR

SUBJECT Communications SUB-TOPICS Conversaions, grammar, reading
SELF-DIRECTED
INSTRUCTOR-DIR. Yes COMPONENTS T,A READING LEVEL E2

APPEARANCE No illust APL AREAS ISBN
SOURCE VCU

COMMENTS This sequel to Dixson's Beginning Lessons in English has 25 lessons to develop skills in pronunciation, grammar, reading and conversation for intermediate level learners. Lessons are short and simple. No illustrations & no guide.

PUBLISHERS R&R LISTING 1985

NAME SPEAK ENGLISH! YEAR 1982 AUDIENCE ESL
PUBLISHER National Textbook Company PRICE 4.95 PAGES Vary
CLASS USAGE Basic AUTHOR M. Corley and J. Coyle

SUBJECT Communications SUB-TOPICS Lifeskills
SELF-DIRECTED
INSTRUCTOR-DIR. Yes COMPONENTS T4,W4,G READING LEVEL E1-2

APPEARANCE Adult APL AREAS General ISBN Series
SOURCE SFPL

COMMENTS Readers & workbooks provide oral/aural practice in lifeskills areas, such as shopping for food, emergency health care, & renting an apartment. High interest exercises with ideas for use at the bottom of each page.

PUBLISHERS R&R LISTING 1985

NAME WRITE ENGLISH! YEAR 1982 AUDIENCE ESL
PUBLISHER National Textbook Company PRICE 4.95 PAGES Vary
CLASS USAGE Basic AUTHOR

SUBJECT Writing SUB-TOPICS Letters, forms, essays
SELF-DIRECTED
INSTRUCTOR-DIR. Yes COMPONENTS T3 READING LEVEL E2-3

APPEARANCE Adult APL AREAS General ISBN Series
SOURCE SFPL

COMMENTS The series provides practice in writing skills important in school and everyday life. Activities range from simple letters, to filling out forms, to composing essays and stories. It can be used with SPEAK ENGLISH series or alone.

R & R PUBLISHERS RESOURCE LISTING 1985

NAME	PRE-GED	YEAR	PUBLISHER
	BASIC SKILLS WITH MATH SERIES	1980	Cambridge
	BUILDING BASIC SKILLS SERIES	1981	Contemporary Books
	CAMBRIDGE PRE-GED PROGRAM	1983	Cambridge
	CONTENT AREA READING SKILLS	1980	Arista
	ESSENTIAL MATH SKILLS	1981	McGraw-Hill
	FIGURE IT OUT SERIES	1981	Cambridge
	GATEWAYS TO CORRECT SPELLING	1980	Steck-Vaughn
	PRACTICAL MATH I & II	1982	Steck-Vaughn
	REFRESHER MATH	1980	Allyn and Bacon, Inc.
	SCIENCE READER SKILL BUILDERS	1982	Readers Digest

NAME	GED	YEAR	PUBLISHER
	BASIC ESSENTIALS OF MATHEMATICS	1980	Steck-Vaughn
	EXERCISE BOOKS FOR THE GED TEST	1981	Cambridge
	FORGOTTEN ALGEBRA	1983	Barrons
	GED INSTRUCTION BOOKS: CAMBRIDGE	1981	Cambridge
	GED PROGRAM: CONTEMPORARY	1982	Contemporary Books
	GED SCOREBOOSTER SERIES	1981	Steck-Vaughn
	HOW TO PREPARE FOR THE HS EQ EXAM	1982	Contemporary Books
	HOW TO PREPARE: MCGRAW GED SERIES	1980	McGraw-Hill
	HS EQUIVALENCY DIPLOMA TEST	1983	Arco Publishing Inc.
	MATCH SERIES	1981	McGraw-Hill
	PERSONALIZED COMPUTATION SKILLS	1982	Houghton Mifflin Co.
	READING SKILLS TEST	1980	Barrons
	SUCCESSFUL PROBLEM SOLVING	1983	National Textbook Company
	WORLD HISTORY AND YOU	1982	Steck-Vaughn

PUBLISHERS R&R LISTING 1985

NAME BASIC SKILLS WITH MATH SERIES YEAR 1980 AUDIENCE P-GED
PUBLISHER Cambridge PRICE 2.75 PAGES Vary
CLASS USAGE Basic AUTHOR Jerry Howitt

SUBJECT Math SUB-TOPICS General Review
SELF-DIRECTED Yes
INSTRUCTOR-DIR. Yes COMPONENTS T4 READING LEVEL 5-7

APPEARANCE Adult APL AREAS ISBN Series
SOURCE EPFL

COMMENTS Series includes: A General Review; Skills with Decimals and Percents; Skills with Fractions; and Skills with Whole Numbers. "This is one of the better series. It provides excellent step by step directions for the student or novice tutor."

PUBLISHERS R&R LISTING 1985

NAME BUILDING BASIC SKILLS SERIES YEAR 1981 AUDIENCE P-GED
PUBLISHER Contemporary Books PRICE 4.41 PAGES Vary
CLASS USAGE Basic AUTHOR

SUBJECT General SUB-TOPICS Read, Writ, Math, Soc St, Sci
SELF-DIRECTED Yes
INSTRUCTOR-DIR. Yes COMPONENTS T8 READING LEVEL 5-7

APPEARANCE Large print APL AREAS ISBN Series
SOURCE FLPH

COMMENTS This series provides practice for pre-GED students. Reading levels are remarkably low. "The books are well organized, have large print, plenty of white space, and answers included. Writing books are too grammar-oriented."

PUBLISHERS R&R LISTING 1985

NAME CAMBRIDGE PRE-GED PROGRAM YEAR 1983 AUDIENCE P-GED
PUBLISHER Cambridge PRICE 4.50 PAGES Vary
CLASS USAGE Basic AUTHOR

SUBJECT General SUB-TOPICS Reading, Language, Math
SELF-DIRECTED Yes
INSTRUCTOR-DIR. Yes COMPONENTS W3 READING LEVEL 4-6

APPEARANCE Adult Attractive APL AREAS ISBN Series
SOURCE LEARN

COMMENTS Comprehensive with numerous practices, simple terminology & attractive format, this series provides an excellent introduction to GED study. "The low reading level adds to its appeal." A set of exercise books provides additional practice.

60.

PUBLISHERS R&R LISTING 1985

NAME CONTENT AREA READING SKILLS YEAR 1980 AUDIENCE P-GED
PUBLISHER Arista PRICE 4.95 PAGES 50
CLASS USAGE Supplemental AUTHOR Alan Robinson and others

SUBJECT Science, Soc.St. SUB-TOPICS PRE-GED: Science, Social Studies
SELF-DIRECTED Yes
INSTRUCTOR-DIR. Yes COMPONENTS W3,K READING LEVEL 4-7

APPEARANCE Adult APL AREAS ISBN Series D-F
Attractive SOURCE LEARN

COMMENTS Workbooks have reading passages in science & social studies preceded by study aids and followed by comprehension & vocabulary exercises. "Readings are interesting, have great eye appeal and can be used independently."

PUBLISHERS R&R LISTING 1985

NAME ESSENTIAL MATH SKILLS YEAR 1981 AUDIENCE P-GED
PUBLISHER McGraw-Hill PRICE 7.36 PAGES
CLASS USAGE Basic AUTHOR Gafny and Beers

SUBJECT Math SUB-TOPICS Review
SELF-DIRECTED Yes
INSTRUCTOR-DIR. Yes COMPONENTS W READING LEVEL 7-8

APPEARANCE Adult APL AREAS ISBN 0-07-010260-0
SOURCE VCU

COMMENTS Each one-page lesson covers a single skill (whole numbers to geometry) Word problems pertain to life-skills. The pre & post tests are "great assets to the workbook." It can be used for general math classes or as preparation for the GED.

PUBLISHERS R&R LISTING 1985

NAME FIGURE IT OUT SERIES YEAR 1981 AUDIENCE P-GED
PUBLISHER Cambridge PRICE 3.95 PAGES Vary
CLASS USAGE Basic AUTHOR Mary C. Wallace

SUBJECT Math SUB-TOPICS General review
SELF-DIRECTED Yes
INSTRUCTOR-DIR. Yes COMPONENTS T3,G READING LEVEL 4-8

APPEARANCE Adult APL AREAS ISBN Series
SOURCE FLPH

COMMENTS A three book series from whole numbers to geometry and graphs, it includes a guide with full text, answers and teaching suggestions. "A favorite with teachers because of its thorough instructional sections."

PUBLISHERS R&R LISTING 1985

NAME GATEWAYS TO CORRECT SPELLING
PUBLISHER Steck-Vaughn
CLASS USAGE Basic
YEAR 1980 AUDIENCE P-GED
PRICE 3.15 PAGES 166
AUTHOR Fred C. Ayer

SUBJECT Communications
SELF-DIRECTED
INSTRUCTOR-DIR. Yes
SUB-TOPICS Spelling, pronunciation
COMPONENTS T,G
READING LEVEL 7

APPEARANCE Adult
APL AREAS
ISBN 0-8114-0730-6
SOURCE LEARN

COMMENTS An advanced speller which includes six review tests, this book teaches proofreading, pronunciation, and abbreviations as well as focusing on commonly misspelled words. "This book is a vocabulary builder as much as a speller."

PUBLISHERS R&R LISTING 1985

NAME PRACTICAL MATH I & II
PUBLISHER Steck-Vaughn
CLASS USAGE Basic
YEAR 1982 AUDIENCE P-GED
PRICE 3.15 PAGES 140
AUTHOR H. Lewis Watkins

SUBJECT Math
SELF-DIRECTED
INSTRUCTOR-DIR. Yes
SUB-TOPICS Practical refresher math
COMPONENTS T2
READING LEVEL 7

APPEARANCE Adult
APL AREAS
ISBN 0-8114-0998-8
SOURCE VCU

COMMENTS These texts concentrate on the daily life aspects of adult math. Book I covers decimals, fractions, & percent in relation to money management. Book 2 includes charts and measurement and "would be useful for GED preparation."

PUBLISHERS R&R LISTING 1985

NAME REFRESHER MATH
PUBLISHER Allyn and Bacon, Inc.
CLASS USAGE Supplemental
YEAR 1980 AUDIENCE P-GED
PRICE PAGES 692
AUTHOR Edwin I. Smith

SUBJECT Math
SELF-DIRECTED
INSTRUCTOR-DIR. Yes
SUB-TOPICS General review
COMPONENTS T,G
READING LEVEL 7-9

APPEARANCE Classroom Oriented
APL AREAS
ISBN
SOURCE EPFL

COMMENTS "Traditional text not recommended for independent use." Best used with classroom-oriented adults. Guide contains tests and answer keys.

PUBLISHERS R&R LISTING 1985

NAME SCIENCE READER SKILL BUILDERS YEAR 1982 AUDIENCE P-GED
PUBLISHER Readers Digest PRICE 3.20 PAGES 128
CLASS USAGE Supplemental AUTHOR Franklyn M. Branley

SUBJECT Science SUB-TOPICS
SELF-DIRECTED Yes
INSTRUCTOR-DIR. Yes COMPONENTS T7 READING LEVEL 5-7+

APPEARANCE Adult APL AREAS ISBN Series
SOURCE LEARN

COMMENTS Collections of science articles with attractive full color illustrations and activity suggestions, these books have been revised to make them more adult. "Answers are not in the books but can be culled from the readings."

PUBLISHERS R&R LISTING 1985

NAME BASIC ESSENTIALS OF MATHEMATICS YEAR 1980 AUDIENCE GED
PUBLISHER Steck-Vaughn PRICE 3.15 PAGES 96
CLASS USAGE Basic AUTHOR James T. Shea

SUBJECT Math SUB-TOPICS General review
SELF-DIRECTED
INSTRUCTOR-DIR. Yes COMPONENTS W2,A READING LEVEL 11-12

APPEARANCE Adult APL AREAS ISBN Series
SOURCE VCU

COMMENTS Two workbooks provide in-depth review of math skills. A 1-page format is used to present sample, explain skills, and provide practice."These materials would serve well for a basic teacher-directed program."

PUBLISHERS R&R LISTING 1985

NAME EXERCISE BOOKS FOR THE GED TEST YEAR 1981 AUDIENCE GED
PUBLISHER Cambridge PRICE 2.95 PAGES Vary
CLASS USAGE Basic AUTHOR

SUBJECT General SUB-TOPICS Writ., Math, Sci., Read., Soc. St.
SELF-DIRECTED Yes
INSTRUCTOR-DIR. Yes COMPONENTS W5 READING LEVEL 6-8

APPEARANCE Adult APL AREAS ISBN Series
SOURCE VCU

COMMENTS Books contain hundred of simulated GED questions providing practice in five GED areas. There is no instruction as books are designed to be used with Cambridge's subject area GED Series.

PUBLISHERS R&R LISTING 1985

NAME FORGOTTEN ALGEBRA YEAR 1983 AUDIENCE GED
PUBLISHER Barrons PRICE 8.95 PAGES 330
CLASS USAGE Basic, Supplemental AUTHOR Barbara Lee Bleau

SUBJECT Math SUB-TOPICS Albegra review
SELF-DIRECTED Yes
INSTRUCTOR-DIR. Yes COMPONENTS W READING LEVEL 12

APPEARANCE Adult APL AREAS ISBN PC 2438
SOURCE VCU

COMMENTS A "brush up" text for algebra, this book reviews definitions, symbols, equations, exponents, fractions, and quadratics. It offers step-by-step examples and many practice exercises. "Especially valuable for those about to take the GED tests."

PUBLISHERS R&R LISTING 1985

NAME GED INSTRUCTION BOOKS: CAMBRIDGE YEAR 1981 AUDIENCE GED
PUBLISHER Cambridge PRICE 4.95 PAGES
CLASS USAGE Basic AUTHOR

SUBJECT General SUB-TOPICS Read., Writ, Math, Sci., Soc. St.
SELF-DIRECTED Yes
INSTRUCTOR-DIR. Yes COMPONENTS W5 READING LEVEL 7-10

APPEARANCE Adult APL AREAS ISBN Series
SOURCE VCU

COMMENTS Each book in 5 GED areas has diagnostic and unit tests to measure the development of key skills. The science & social studies books include content information. Books contain two simulated GED tests with answers & extensive explanations.

PUBLISHERS R&R LISTING 1985

NAME GED PROGRAM: CONTEMPORARY YEAR 1982 AUDIENCE GED
PUBLISHER Contemporary Books PRICE 4.95 PAGES Vary
CLASS USAGE Basic AUTHOR

SUBJECT General SUB-TOPICS Read., Writ, Math, Sci., Soc. St.
SELF-DIRECTED Yes
INSTRUCTOR-DIR. Yes COMPONENTS W5 READING LEVEL 9-11

APPEARANCE Adult APL AREAS ISBN Series
SOURCE VCU

COMMENTS An overview discusses how the GED test is taken and scored. Many of the questions are geared to life situations. Answers are in multiple choice form and pre and post tests assess placement and mastery.

PUBLISHERS R&R LISTING 1985

NAME GED SCOREBOOSTER SERIES YEAR 1981 AUDIENCE GED
PUBLISHER Steck-Vaughn PRICE 5.85 PAGES 256
CLASS USAGE Basic AUTHOR M. Jacobs and others

SUBJECT General SUB-TOPICS GED: Math, reading, and writing
SELF-DIRECTED Yes
INSTRUCTOR-DIR. Yes COMPONENTS T3 READING LEVEL 11-12

APPEARANCE Adult APL AREAS ISBN Series
SOURCE VCU

COMMENTS Math, reading and writing skills needed to pass the GED are covered in this three book series. An introduction explains the GED, presents a breakdown of skills & provides test-taking tips. "An excellent series for GED preparation"

PUBLISHERS R&R LISTING 1985

NAME HOW TO PREPARE FOR THE HS EQ EXAM YEAR 1982 AUDIENCE GED
PUBLISHER Contemporary Books PRICE 6.53 PAGES 710
CLASS USAGE Basic AUTHOR

SUBJECT General SUB-TOPICS GED: six areas
SELF-DIRECTED Yes
INSTRUCTOR-DIR. Yes COMPONENTS W READING LEVEL 10

APPEARANCE Adult APL AREAS ISBN
SOURCE VCU

COMMENTS This comprehensive workbook covers reading comprehension as well as the 5 GED areas. "This book is very well-done. The instruction, explanations and directions are clearly written and understandable. Ideal for independent use."

PUBLISHERS R&R LISTING 1985

NAME HOW TO PREPARE: MCGRAW GED SERIES YEAR 1980 AUDIENCE GED
PUBLISHER McGraw-Hill PRICE 5.95 PAGES Vary
CLASS USAGE Basic AUTHOR

SUBJECT General SUB-TOPICS Read., Writ., Math, Sci., Soc. St.
SELF-DIRECTED Yes
INSTRUCTOR-DIR. Yes COMPONENTS W5 READING LEVEL 9-12

APPEARANCE Adult APL AREAS ISBN Series
SOURCE VCU

COMMENTS The pre-test correlates with skills exercises. While not in GED format "exercises are varied and interesting and instructions for use are clear." Pre- and post-test simulates GED. Guide provides suggestions for quality instruction.

PUBLISHERS R&R LISTING 1985

NAME HS EQUIVALENCY DIPLOMA TEST YEAR 1983 AUDIENCE GED
PUBLISHER Arco Publishing Inc. PRICE 6.95 PAGES 465
CLASS USAGE Supplement AUTHOR

SUBJECT General SUB-TOPICS GED: Five areas
SELF-DIRECTED Yes
INSTRUCTOR-DIR. Yes COMPONENTS W READING LEVEL 11

APPEARANCE Adult APL AREAS ISBN 0-668-05382-8
SOURCE VCU

COMMENTS An analysis of errors made on three GED practice tests helps learner/ teacher zero in on remedial work needed. Exercises and information are in the 5 test areas. Answers and explanations are given in the back of the test. "A good supplement."

PUBLISHERS R&R LISTING 1985

NAME MATCH SERIES YEAR 1981 AUDIENCE GED
PUBLISHER McGraw-Hill PRICE 7.96 PAGES
CLASS USAGE Supplemental AUTHOR Learning Achievement, Inc

SUBJECT Math SUB-TOPICS Career focus, computer software
SELF-DIRECTED Yes
INSTRUCTOR-DIR. Yes COMPONENTS W5,G,CS READING LEVEL

APPEARANCE Adult APL AREAS OK ISBN Series
SOURCE VCU

COMMENTS Review of math skills using a career focus & problem-solving approach include a microcomputer software drill package. "Well-organized for lesson pres entation and practice; but more skill exercises are necessary for mastery of new concept."

PUBLISHERS R&R LISTING 1985

NAME PERSONALIZED COMPUTATION SKILLS YEAR 1982 AUDIENCE GED
PUBLISHER Houghton Mifflin Co. PRICE PAGES
CLASS USAGE Supplemental AUTHOR

SUBJECT Math SUB-TOPICS Diagnostic testing included
SELF-DIRECTED Yes
INSTRUCTOR-DIR. Yes COMPONENTS T READING LEVEL

APPEARANCE Basic text APL AREAS ISBN
SOURCE VCU

COMMENTS Each unit has a diagnostic test, lesson pages, practice pages, review pages, and mastery test. Math review goes from whole numbers to geometry. "Few illustrations are included, but a host of examples make for easy individualized study."

PUBLISHERS R&R LISTING 1985

NAME READING SKILLS TEST
PUBLISHER Barrons
CLASS USAGE Basic
YEAR 1980 AUDIENCE GED
PRICE 6.95 PAGES 184
AUTHOR Eugene & Alice Farley

SUBJECT Reading
SELF-DIRECTED Yes
INSTRUCTOR-DIR. Yes
SUB-TOPICS Interpretation prose & poetry
COMPONENTS W
READING LEVEL 11

APPEARANCE Adult
APL AREAS
ISBN PC 2057
SOURCE VCU

COMMENTS Well-sequenced passages and exercises in GED format present everyday reading, poetry and prose, with an emphasis on ethnic prose. Answer keys contain complete explanations. Information on applying, taking and interpreting the GED is included.

PUBLISHERS R&R LISTING 1985

NAME SUCCESSFUL PROBLEM SOLVING
PUBLISHER National Textbook Company
CLASS USAGE Supplemental
YEAR 1983 AUDIENCE GED
PRICE 4.95 PAGES 64
AUTHOR D. Thomas, M. Fryar

SUBJECT Thinking Skills
SELF-DIRECTED
INSTRUCTOR-DIR. Yes
SUB-TOPICS Problem Solving
COMPONENTS T
READING LEVEL 9

APPEARANCE Adult
APL AREAS General
ISBN 0-8325-5239-5
SOURCE VCU

COMMENTS Useful with individuals or groups,this concise book defines techniques of problem solving. It uses roleplaying to help learners identify problems and proceed to solve them systematically and logically.

PUBLISHERS R&R LISTING 1985

NAME WORLD HISTORY AND YOU
PUBLISHER Steck-Vaughn
CLASS USAGE Supplemental
YEAR 1982 AUDIENCE GED
PRICE 3.45 PAGES 140
AUTHOR Vivian Bernstein

SUBJECT Social Studies
SELF-DIRECTED Yes
INSTRUCTOR-DIR. Yes
SUB-TOPICS World history
COMPONENTS T2,G
READING LEVEL 5

APPEARANCE Adult
APL AREAS
ISBN Series
SOURCE LEARN

COMMENTS An overview of world history which includes Asia, the Middle East, Africa and Latin America, but which focuses on Europe and the United States. A list of new words precedes each chapter and language activities follow.

R & R PUBLISHERS RESOURCE LISTING 1985

NAME CBAE	YEAR	PUBLISHER
BE AD-WISE: GUIDE TO READING ADS	1981	Janus
CAREER READING SKILLS	1984	Globe
CHILD CARE	1981	Cambridge
CONSUME THIS BOOK FOR SURVIVAL	1982	Mafex Associates, Inc.
COPING SKILLS SERIES	1981	Cambridge
FAMILY PLANNING	1980	Cambridge
FILLING OUT JOB APPLICATIONS	1981	EMC
FINDING A JOB	1981	EMC
FORMS IN YOUR FUTURE	1980	Globe
GETTING HEALTH CARE	1980	New Readers Press
HELP YOURSELF TO HEALTH	1980	New Readers Press
HOW TO GET A JOB AND KEEP IT	1982	Steck-Vaughn
INTERVIEWING FOR JOBS	1981	EMC
LIFE PLAN	1981	National Textbook Company
LIFEWORKS SERIES	1981	McGraw-Hill
MARRIAGE AND THE FAMILY	1981	McGraw-Hill
MOM & DAD ARE GETTING A DIVORCE	1980	EMC
MORE FOR YOUR MONEY	1981	Janus
PAY BY CHECK	1981	Janus
PREGNANT TOO SOON	1980	EMC
REAL LIFE READING SKILLS	1981	Scholastic
REALISTIC JOB SEARCH	1980	McGraw-Hill
SUCCESSFUL INTERVIEWING	1983	National Textbook Company
WHEELS SERIES	1980	New Readers Press
YOU AND THE WORLD OF WORK	1980	McGraw-Hill

PUBLISHERS R&R LISTING 1985

NAME BE AD-WISE: GUIDE TO READING ADS YEAR 1981 AUDIENCE CBAE
PUBLISHER Janus PRICE 3.10 PAGES 64
CLASS USAGE Reference, Supplemental AUTHOR Jack Canario

SUBJECT Money SUB-TOPICS Advertising
SELF-DIRECTED Yes
INSTRUCTOR-DIR. Yes COMPONENTS T READING LEVEL 4

APPEARANCE Adult APL AREAS CE ISBN 0-915510-5
SOURCE LEARN

COMMENTS This guide to shopping effectively by using ads includes a section on using coupons and understanding mail advertising. "It helps the reader to sift important information from ads and compare information on similar products."

PUBLISHERS R&R LISTING 1985

NAME CAREER READING SKILLS YEAR 1984 AUDIENCE CBAE
PUBLISHER Globe PRICE 3.90 PAGES 96
CLASS USAGE Supplemental AUTHOR A. Granowsky, J. Dawkins

SUBJECT Job Skills SUB-TOPICS Reading Comprehension
SELF-DIRECTED Yes
INSTRUCTOR-DIR. Yes COMPONENTS R3,G READING LEVEL 6-8

APPEARANCE Teen/adult APL AREAS OK ISBN Series
SOURCE LEARN

COMMENTS Brief readings on various occupations followed by exercises in coping skills, vocabulary development and reading comprehension. "These books will be best used piecemeal, with students selecting occupations that interest them."

PUBLISHERS R&R LISTING 1985

NAME CHILD CARE YEAR 1981 AUDIENCE CBAE
PUBLISHER Cambridge PRICE 3.25 PAGES 64
CLASS USAGE Reference AUTHOR Betty Herzog

SUBJECT Family SUB-TOPICS Family interaction
SELF-DIRECTED Yes
INSTRUCTOR-DIR. Yes COMPONENTS T,G READING LEVEL 4

APPEARANCE Adult APL AREAS H&S ISBN PC 823-352
SOURCE LEARN

COMMENTS Advice on raising physically, mentally, and emotionally healthy children includes information on the importance of playing, learning, socializing and internalizing values during childhood. "An interesting, readable book on a vital topic."

PUBLISHERS R&R LISTING 1985

NAME CONSUME THIS BOOK FOR SURVIVAL
PUBLISHER Mafex Associates, Inc.
CLASS USAGE Supplemental
YEAR 1982 AUDIENCE CBAE
PRICE 5.95 PAGES 90
AUTHOR Rebecca M. Hassan

SUBJECT Money
SELF-DIRECTED Yes
INSTRUCTOR-DIR. Yes
SUB-TOPICS Reading Comprehension
COMPONENTS W
READING LEVEL 4-6

APPEARANCE Adult
APL AREAS CE
ISBN PC 4A-X25110
SOURCE VCU

COMMENTS "Although it covers a lot of purchases that only the middle class can afford, this book on buying & financing a home, clothing, furniture & appliances is well presented." Exercises follow a reading passage in each chapter.

PUBLISHERS R&R LISTING 1985

NAME COPING SKILLS SERIES
PUBLISHER Cambridge
CLASS USAGE Supplemental
YEAR 1981 AUDIENCE CBAE
PRICE 3.25 PAGES Vary
AUTHOR Group

SUBJECT General
SELF-DIRECTED Yes
INSTRUCTOR-DIR. Yes
SUB-TOPICS Overview of 5 APL areas
COMPONENTS T
READING LEVEL 4-7

APPEARANCE Adult
APL AREAS General
ISBN Series
SOURCE FLPH

COMMENTS Basic texts, originally Follett Coping skills, cover employment, consumer education, parenting, government & law, health, and community resources. " The text is very basic and could be used independently by most new readers."

PUBLISHERS R&R LISTING 1985

NAME FAMILY PLANNING
PUBLISHER Cambridge
CLASS USAGE Reference
YEAR 1980 AUDIENCE CBAE
PRICE 3.25 PAGES 64
AUTHOR Betty Herzog

SUBJECT Health
SELF-DIRECTED Yes
INSTRUCTOR-DIR. Yes
SUB-TOPICS Family planning, pregnancy
COMPONENTS T,G
READING LEVEL 5

APPEARANCE Adult
APL AREAS H&S
ISBN PC 823-328
SOURCE LEARN

COMMENTS This book provides a thorough coverage of human reproduction & contraceptive methods, including a chapter on the possible reactions to an unplanned pregnancy. "Although not without flaws, it is easy to understand."

PUBLISHERS R&R LISTING 1985

NAME FILLING OUT JOB APPLICATIONS YEAR 1981 AUDIENCE CBAE
PUBLISHER EMC PRICE 3.45 PAGES 64
CLASS USAGE Reference AUTHOR John McHugh

SUBJECT Job Skills SUB-TOPICS Application Forms
SELF-DIRECTED Yes
INSTRUCTOR-DIR. Yes COMPONENTS T,G READING LEVEL 6

APPEARANCE Adult APL AREAS OK ISBN 0-88436-786-X
SOURCE LEARN

COMMENTS "Solid information on how to fill out employment application forms," this worktext provides twelve application forms to practice on, and a glossary of terms used.

PUBLISHERS R&R LISTING 1985

NAME FINDING A JOB YEAR 1981 AUDIENCE CBAE
PUBLISHER EMC PRICE 3.45 PAGES 80
CLASS USAGE Supplemental AUTHOR John McHugh

SUBJECT Job Skills SUB-TOPICS Job Search
SELF-DIRECTED Yes
INSTRUCTOR-DIR. Yes COMPONENTS W,G READING LEVEL 6

APPEARANCE Adult APL AREAS OK ISBN 0-88436-784-3
SOURCE LEARN

COMMENTS A workbook approach to help wanted ads, it has information about working with employment agencies or exploring other ways to get a job, such as asking friends, entering military service or training program. Includes a glossary of terms.

PUBLISHERS R&R LISTING 1985

NAME FORMS IN YOUR FUTURE YEAR 1980 AUDIENCE CBAE
PUBLISHER Globe PRICE 3.76 PAGES 109
CLASS USAGE Basic AUTHOR M. Goltry

SUBJECT General SUB-TOPICS Reading Forms
SELF-DIRECTED
INSTRUCTOR-DIR. Yes COMPONENTS T,G READING LEVEL 6

APPEARANCE Adult APL AREAS CE, OK ISBN 0-87065-922-7
SOURCE EPFL

COMMENTS Twenty-four sample forms help adults cope with employment (social security, job application) and money management (charge accounts, banking) vocabulary. Guide had definitions and lists skills with teaching hints.

PUBLISHERS R&R LISTING 1985

NAME GETTING HEALTH CARE YEAR 1980 AUDIENCE CBAE
PUBLISHER New Readers Press PRICE 2.65 PAGES 40
CLASS USAGE Supplemental AUTHOR Maxine Phillips

SUBJECT Health SUB-TOPICS Selecting health care facilities
SELF-DIRECTED Yes
INSTRUCTOR-DIR. Yes COMPONENTS T READING LEVEL 7

APPEARANCE Adult good illustra. APL AREAS H&S ISBN 0-88336-541-3
SOURCE FLPH

COMMENTS A 15-chapter guide to selecting health care includes information on choosing doctors, clinics, dentists, nursing homes, and HMOs. "Humorous illustrations and summaries at the end of each chapter add to the usefulness of the book."

PUBLISHERS R&R LISTING 1985

NAME HELP YOURSELF TO HEALTH YEAR 1980 AUDIENCE CBAE
PUBLISHER New Readers Press PRICE 2.90 PAGES 80
CLASS USAGE Reference, supplemental AUTHOR Nancy Raines Day

SUBJECT Health SUB-TOPICS Common problems and prevention
SELF-DIRECTED
INSTRUCTOR-DIR. Yes COMPONENTS T,W READING LEVEL 5

APPEARANCE Adult APL AREAS H&S ISBN 0-88336-540-5
SOURCE FLPH

COMMENTS This book focuses on maintaining good health and includes doctor's visits, common health problems, and medications. "It is highly recommended as useful in general as well as in ABE collections."

PUBLISHERS R&R LISTING 1985

NAME HOW TO GET A JOB AND KEEP IT YEAR 1982 AUDIENCE CBAE
PUBLISHER Steck-Vaughn PRICE 2.85 PAGES
CLASS USAGE Supplemental AUTHOR Dorothy Goble

SUBJECT Job Skills SUB-TOPICS Vocabulary dev., writing forms
SELF-DIRECTED
INSTRUCTOR-DIR. Yes COMPONENTS W,G READING LEVEL 5-6

APPEARANCE Adult APL AREAS OK ISBN PC 0499-4
SOURCE VCU

COMMENTS A slow-paced story approach to reading & job search, it includes fill in the blanks, puzzles, and application forms. Best taught in class; no tests or teachers guide. "Adults with extremely low reading levels could benefit."

PUBLISHERS R&R LISTING 1985

NAME INTERVIEWING FOR JOBS YEAR 1981 AUDIENCE CBAE
PUBLISHER EMC PRICE 3.45 PAGES 63
CLASS USAGE Supplemental AUTHOR John McHugh

SUBJECT Job Skills SUB-TOPICS Interviewing for a job
SELF-DIRECTED Yes
INSTRUCTOR-DIR. Yes COMPONENTS T,G READING LEVEL 6

APPEARANCE Adult APL AREAS OK ISBN 0-88436-788-6
SOURCE LEARN

COMMENTS This book provides tips on interviewing and practice, so the learner can avoid common mistakes made by young job applicants. A list of 45 commonly asked interview questions is included. "Good tips in an organized format."

PUBLISHERS R&R LISTING 1985

NAME LIFE PLAN YEAR 1981 AUDIENCE CBAE
PUBLISHER National Textbook Company PRICE 6.95 PAGES
CLASS USAGE Reference, supplemental AUTHOR Louise Welsh Schrank

SUBJECT Job Skills SUB-TOPICS Career planning
SELF-DIRECTED Yes
INSTRUCTOR-DIR. Yes COMPONENTS W READING LEVEL 12

APPEARANCE Adult APL AREAS ISBN PC 6629-9
SOURCE VCU

COMMENTS This guide to successful career planning can be used individually or in a group to help adults examine interests and set goals. "There is a unique and helpful career finder checklist of information about many kinds of jobs."

PUBLISHERS R&R LISTING 1985

NAME LIFEWORKS SERIES YEAR 1981 AUDIENCE CBAE
PUBLISHER McGraw-Hill PRICE Vary PAGES Vary
CLASS USAGE Basic, CBAE AUTHOR Group

SUBJECT General SUB-TOPICS Reading and math skills
SELF-DIRECTED Yes
INSTRUCTOR-DIR. Yes COMPONENTS W21,G READING LEVEL 4-8

APPEARANCE Adult APL AREAS General ISBN Series
SOURCE FLPH

COMMENTS Twenty-one workbooks based on 4 of 5 APL content areas, teach survival skills along with reading, writing, and math. "The guide lays the basis but the multiple exercises in each book vary in usefulness; reading levels are likewise varied."

PUBLISHERS R&R LISTING 1985

NAME MARRIAGE AND THE FAMILY YEAR 1981 AUDIENCE CBAE
PUBLISHER McGraw-Hill PRICE 7.76 PAGES 156
CLASS USAGE Reference, Supplemental AUTHOR Sheila Corwin

SUBJECT Family SUB-TOPICS Child Rearing
SELF-DIRECTED Yes
INSTRUCTOR-DIR. Yes COMPONENTS T2 READING LEVEL 4-8

APPEARANCE Adult APL AREAS H&S, CR ISBN 0-07-013198-8
SOURCE LEARN

COMMENTS Includes a second book CHILD-REARING PRACTICES. Books invite reader participation & are designed to promote further thinking. "Each emphasizes love, patience, and understanding. Both are well written."

PUBLISHERS R&R LISTING 1985

NAME MOM & DAD ARE GETTING A DIVORCE YEAR 1980 AUDIENCE CBAE
PUBLISHER EMC PRICE 3.95 PAGES 38
CLASS USAGE Reference, supplemental AUTHOR Florence Bienenfeld

SUBJECT Family SUB-TOPICS Child's reactions to divorce
SELF-DIRECTED Yes
INSTRUCTOR-DIR. Yes, Dis COMPONENTS T READING LEVEL 4-7

APPEARANCE Juvenile APL AREAS HS, CR ISBN
SOURCE EPFL

COMMENTS This book for children about divorce uses a comic strip format. "It explains children's reactions of anger, guilt, and sadness, and contains a helpful list of suggestions and comments for parents."

PUBLISHERS R&R LISTING 1985

NAME MORE FOR YOUR MONEY YEAR 1981 AUDIENCE CBAE
PUBLISHER Janus PRICE 3.10 PAGES 64
CLASS USAGE Reference AUTHOR Kelsey & Gundlach

SUBJECT Money SUB-TOPICS Comparison Shopping
SELF-DIRECTED Yes
INSTRUCTOR-DIR. Yes COMPONENTS T,G READING LEVEL 4

APPEARANCE Adult APL AREAS CE ISBN 0-015510-53-7
SOURCE LEARN

COMMENTS A guide to comparison shopping, this book uses size, price, durabilty, and contents or quality according to need as the criteria for comparing products and stores. Answer key in teachers manual.

PUBLISHERS R&R LISTING 1985

NAME PAY BY CHECK
PUBLISHER Janus
CLASS USAGE Supplemental
YEAR 1981 AUDIENCE CBAE
PRICE 3.10 PAGES 64
AUTHOR Janis Fisher Chan

SUBJECT Money
SELF-DIRECTED Yes
INSTRUCTOR-DIR. Yes
SUB-TOPICS Checking
COMPONENTS T,G
READING LEVEL 4

APPEARANCE Adult
APL AREAS CE
ISBN 0-915510-52-9
SOURCE LEARN

COMMENTS An introduction to opening and using a checking account, this well illustrated book spells out the whole process for the adult new reader.

PUBLISHERS R&R LISTING 1985

NAME PREGNANT TOO SOON
PUBLISHER EMC
CLASS USAGE Reference, Supplemental
YEAR 1980 AUDIENCE CBAE
PRICE 6.95 PAGES 204
AUTHOR Jeanne Warren Lindsay

SUBJECT Family
SELF-DIRECTED Yes
INSTRUCTOR-DIR. Yes
SUB-TOPICS Teenage pregnancies
COMPONENTS T
READING LEVEL 8-12

APPEARANCE Teen/Adult
APL AREAS H&S
ISBN
SOURCE EPFL

COMMENTS This book provides up-to-date information on the mechanics of adoption and the rights of parent and child. It uses case histories to look at the pros and cons of becoming a teenage parent. Includes appendix for parents of pregnant teens.

PUBLISHERS R&R LISTING 1985

NAME REAL LIFE READING SKILLS
PUBLISHER Scholastic
CLASS USAGE Supplemental
YEAR 1981 AUDIENCE CBAE
PRICE 3.80 PAGES 128
AUTHOR Jackson Levin

SUBJECT General
SELF-DIRECTED
INSTRUCTOR-DIR. Yes
SUB-TOPICS Reading Skills
COMPONENTS T,G
READING LEVEL 8

APPEARANCE Teen/Adult
APL AREAS General
ISBN 0-590-3416-X
SOURCE FLPH

COMMENTS Using exercises, illustrations and vocabulary lists, the book covers areas such as signs and labels, directions, forms and applications, reference materials, newspapers, and general consumer education. "Of use to many adults."

PUBLISHERS R&R LISTING 1985

NAME REALISTIC JOB SEARCH YEAR 1980 AUDIENCE CBAE
PUBLISHER McGraw-Hill PRICE 7.95 PAGES 168
CLASS USAGE AUTHOR Fiona Armstrong

SUBJECT Job Skills SUB-TOPICS
SELF-DIRECTED Yes
INSTRUCTOR-DIR. Yes COMPONENTS W READING LEVEL 7

APPEARANCE Adult APL AREAS OK ISBN 0-07-002518-5
SOURCE LEARN

COMMENTS A worktext on planning and writing resumes, writing cover letters, and preparing for interviews and taking employment tests. "Plenty of exercises and opportunities for practice and self-evaluation."

PUBLISHERS R&R LISTING 1985

NAME SUCCESSFUL INTERVIEWING YEAR 1983 AUDIENCE CBAE
PUBLISHER National Textbook Company PRICE 4.95 PAGES 64
CLASS USAGE Supplemental AUTHOR M. Sitzmann, R. Garda

SUBJECT Job Skills SUB-TOPICS Interviewing Skills
SELF-DIRECTED Yes
INSTRUCTOR-DIR. Yes COMPONENTS T READING LEVEL 11

APPEARANCE Adult APL AREAS OK, CE ISBN PC 5220-8
SOURCE VCU

COMMENTS This concise handbook can be used individually or in class. It details the required tools and techniques of interviewing when seeking a job, a scholar ship, or securing a loan. There are practices for interviewing for various jobs.

PUBLISHERS R&R LISTING 1985

NAME WHEELS SERIES YEAR 1980 AUDIENCE CBAE
PUBLISHER New Readers Press PRICE Vary PAGES Vary
CLASS USAGE Supplemental AUTHOR S. Steurer and others

SUBJECT Driving Skills SUB-TOPICS Auto Buying and Maintenance
SELF-DIRECTED
INSTRUCTOR-DIR. Aided COMPONENTS T,W,G READING LEVEL 7

APPEARANCE Teen/adult APL AREAS CR ISBN Series
SOURCE EPFL

COMMENTS Four texts, a workbook and guide provide facts on basic driving skills and regulations. Information on buying and maintaining a vehicle is also includ ed. "Excellent aid for novice tutor, it shows how to individualize instruction."

PUBLISHERS R&R LISTING 1985

NAME YOU AND THE WORLD OF WORK YEAR 1980 AUDIENCE CBAE
PUBLISHER McGraw-Hill PRICE 4.35 PAGES 134
CLASS USAGE Supplemental AUTHOR Fiona Armstrong

SUBJECT Job Skills SUB-TOPICS Vocational Testing in Job Search
SELF-DIRECTED Yes
INSTRUCTOR-DIR. Yes COMPONENTS T,G READING LEVEL

APPEARANCE Adult APL AREAS OK ISBN 0-07-002515-0
SOURCE LEARN

COMMENTS A guide to choosing the right job, this book includes information on vocational counseling and testing, and assessing personal interests, abilities, experience, education and needs. "Could be used by the independent reader."

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R & R PUBLISHERS RESOURCE LISTING

PAGE	AREA	NAME	YEAR	PUBLISHER
44	ABE	REPLY REQUESTED: THIRTY LETTERS	1981	Addison-Wesley
54	ESL	NEW HORIZONS IN ENGLISH SERIES	1980	Addison-Wesley
61	P-GED	REFRESHER MATH	1980	Allyn and Bacon, Inc.
43	ABE	NEWSPAPER AND YOU	1980	Amsco School Publications
65	GED	HS EQUIVALENCY DIPLOMA TEST	1983	Arco Publishing Inc.
60	P-GED	CONTENT AREA READING SKILLS	1980	Arista
46	ABE	WRITE AND READ SERIES	1981	Arista
63	GED	FORGOTTEN ALGEBRA	1983	Barrons
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41	ABE	ETHNIC READING SERIES	1980	Book-Lab
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62	GED	EXERCISE BOOKS FOR THE GED TEST	1981	Cambridge
33	BASIC	LIVING IN THE READER'S WORLD	1983	Cambridge
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59	P-GED	BASIC SKILLS WITH MATH SERIES	1980	Cambridge
42	ABE	LAW AND YOU	1981	Cambridge
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59	P-GED	CAMBRIDGE PRE-GED PROGRAM	1983	Cambridge
60	P-GED	FIGURE IT OUT SERIES	1981	Cambridge
29	BASIC	ENTERING THE READER'S WORLD	1982	Cambridge
63	GED	GED INSTRUCTION BOOKS: CAMBRIDGE	1981	Cambridge
69	CBAE	CHILD CARE	1981	Cambridge
54	ESL	NO COLD WATER, EITHER	1980	Collier Macmillan Inter.
59	P-GED	BUILDING BASIC SKILLS SERIES	1981	Contemporary Books
63	GED	GED PROGRAM: CONTEMPORARY	1982	Contemporary Books
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43	ABE	NUMBER POWER, I - VI	1981	Contemporary Books
41	ABE	FROM PICTURES TO PASSAGES	1981	Contemporary Books
42	ABE	MAP SKILLS, B & C	1981	Continental Press
46	ABE	YOUR GOVERNMENT	1985	David S. Lake Publishers
33	BASIC	LIFETIMES	1981	David S. Lake Publishers
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40	ABE	BUYING WITH SENSE	1980	David S. Lake Publishers
46	ABE	YOUR RIGHTS AND THE LAW	1985	David S. Lake Publishers
74	CBAE	MOM & DAD ARE GETTING A DIVORCE	1980	EMC
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71	CBAE	FILLING OUT JOB APPLICATIONS	1981	EMC
73	CBAE	INTERVIEWING FOR JOBS	1981	EMC
31	BASIC	GETTING READY TO WORK	1982	EMC
75	CBAE	PREGNANT TOO SOON	1980	EMC
32	BASIC	LIFE SKILLS WRITING	1981	Educational Design, Inc.
36	BASIC	USEFUL ARITHMETIC, I & II	1981	Frank E. Richards Pub. Co
36	BASIC	VISUAL VOCABULARY	1981	Gallaudet College
34	BASIC	READING FOR SURVIVAL SERIES	1980	Globe
45	ABE	WORLD OF VOCABULARY	1984	Globe
40	ABE	BUILDING VOCABULARY, Level A-C	1980	Globe
39	ABE	BETTER READING WORKSHOP I-IV	1984	Globe
44	ABE	READING COMPETENCE	1980	Globe
71	CBAE	FORMS IN YOUR FUTURE	1980	Globe
69	CBAE	CAREER READING SKILLS	1984	Globe
44	ABE	READING IMPROVEMENT	1980	Globe

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49	ESL		A NEW START	1982	Heinemann Ed. Books, Inc.
35	BASIC		TROUBLESHOOTER	1980	Houghton Mifflin
30	BASIC		ESSENTIAL MATHEMATICS	1982	Houghton Mifflin
65	GED		PERSONALIZED COMPUTATION SKILLS	1982	Houghton Mifflin Co.
32	BASIC		LETTERS AND SIGNS	1980	Instr./Commun. Technology
74	CBAE		MORE FOR YOUR MONEY	1981	Janus
69	CBAE		BE AD-WISE: GUIDE TO READING ADS	1981	Janus
75	CBAE		PAY BY CHECK	1981	Janus
34	BASIC		MONEY MATTERS SERIES	1981	Janus
31	BASIC		KEY TO FRACTION SERIES	1983	Key Curriculum Project
53	ESL		ITS UP TO YOU: JOB STRATEGIES	1980	Longman (New York)
53	ESL		LONGMAN DICT. OF AMERICAN ENG.	1983	Longman ESL Division
70	CBAE		CONSUME THIS BOOK FOR SURVIVAL	1982	Mafex Associates, Inc.
64	GED		HOW TO PREPARE: MCGRAW GED SERIES	1980	McGraw-Hill
76	CBAE		REALISTIC JOB SEARCH	1980	McGraw-Hill
73	CBAE		LIFEWORKS SERIES	1981	McGraw-Hill
77	CBAE		YOU AND THE WORLD OF WORK	1980	McGraw-Hill
65	GED		MATCH SERIES	1981	McGraw-Hill
74	CBAE		MARRIAGE AND THE FAMILY	1981	McGraw-Hill
60	P-GED		ESSENTIAL MATH SKILLS	1981	McGraw-Hill
52	ESL		ENGLISH FOR THE WORLD OF WORK	1985	Media Materials, Inc.
53	ESL		LIFESKILLS ENGLISH	1984	Media Materials, Inc.
54	ESL		LOOKING AT AMERICAN FOOD	1983	National Textbook Company
73	CBAE		LIFE PLAN	1981	National Textbook Company
34	BASIC		READING BY DOING	1981	National Textbook Company
55	ESL		READ ENGLISH!	1982	National Textbook Company
56	ESL		WRITE ENGLISH!	1982	National Textbook Company
33	BASIC		LOOKING AT AMERICAN SIGNS	1982	National Textbook Company
76	CBAE		SUCCESSFUL INTERVIEWING	1983	National Textbook Company
51	ESL		ENGLISH ACROSS THE CURRICULUM	1983	National Textbook Company
56	ESL		SPEAK ENGLISH!	1982	National Textbook Company
66	GED		SUCCESSFUL PROBLEM SOLVING	1983	National Textbook Company
40	ABE		CRIME AND THE LAW	1981	New Readers Press
72	CBAE		GETTING HEALTH CARE	1980	New Readers Press
72	CBAE		HELP YOURSELF TO HEALTH	1980	New Readers Press
76	CBAE		WHEELS SERIES	1980	New Readers Press
39	ABE		BREAKTHROUGH TO MATH: I - IV	1983	New Readers Press
32	BASIC		LAUBACH WAY TO READING	1984	New Readers Press
35	BASIC		TO THE POINT - ON MONEY MANAGMENT	1980	New Readers Press
30	BASIC		FOCUS ON PHONICS	1981	New Readers Press
31	BASIC		LAUBACH WAY TO CURSIVE WRITING	1983	New Readers Press
55	ESL		OH PROMISED LAND	1982	Newbury House
50	ESL		BEYOND THE CLASSROOM	1983	Newbury House
49	ESL		ANECDOTES IN AMER. ENGLISH SERIES	1980	Oxford University Press
51	ESL		CREATIVE ENGLISH	1980	Prentice-Hall
52	ESL		INTERNATIONAL STORIES	1981	Prentice-Hall
45	ABE		SPOTLIGHT ON LITERATURE	1980	Random House
62	P-GED		SCIENCE READER SKILL BUILDERS	1982	Readers Digest
43	ABE		REACT INTERACT	1980	Regents
51	ESL		ENG. STEP BY STEP WITH PICTURES	1980	Regents
56	ESL		SECOND BOOK IN ENGLISH	1983	Regents
50	ESL		BEFORE BOOK ONE: LISTENING	1982	Regents

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PAGE	AREA	NAME	YEAR	PUBLISHER
50	ESL	BEGINNING LESSONS IN ENGLISH	1983	Regents
55	ESL	PROSE AND PASSION	1981	Regents
75	CBAE	REAL LIFE READING SKILLS	1981	Scholastic
41	ABE	DEVELOPING THINKING SKILLS	1981	Scholastic
45	ABE	STRANGELY TRUE:CLOZE SKILLS	1980	Scholastic
29	BASIC	ADULT READING: COMPREHENSION, A-C	1982	Scott, Foresman
30	BASIC	ESSENTIAL MATHEMATICS FOR LIFE	1981	Scott, Foresman
52	ESL	IN TUNE SERIES	1983	Scott, Foresman
36	BASIC	WORKING WITH NUMBERS	1982	Steck-Vaughn
61	P-GED	GATEWAYS TO CORRECT SPELLING	1980	Steck-Vaughn
72	CBAE	HOW TO GET A JOB AND KEEP IT	1982	Steck-Vaughn
66	GED	WORLD HISTORY AND YOU	1982	Steck-Vaughn
61	P-GED	PRACTICAL MATH I & II	1982	Steck-Vaughn
35	BASIC	STEPS TO MATHEMATICS	1980	Steck-Vaughn
62	GED	BASIC ESSENTIALS OF MATHEMATICS	1980	Steck-Vaughn
64	GED	GED SCOREBOOSTER SERIES	1981	Steck-Vaughn
39	ABE	APPLYING READING SKILLS	1980	Steck-Vaughn

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